

## Accountant: Fixed Assets

### Náplň práce

Process Fixed Assets transactions (additions, depreciation, retirement, sale)

- Manage data integrity and preparation of financial information to ensure completeness, accuracy, timeliness and accessibility
- Compliance and quality control review (i.e. review of account analysis/reconciliations, Journal entry review and approval and adherence to accounting policies and procedures)
- Work with local Finance contacts during month end close to ensure adequate completeness, accuracy, timeliness, accessibility and consistency to corporate policies and IFRS
- Execute/validate internal control procedures to ensure that company assets are adequately protected including but not limited to review of reconciliation of General ledger account
- Participate in ensuring team's metrics/KPIs are met or exceeded
- Performs other responsibilities as assigned including but not limited to provision of audit support, running of reports, participation to team specific groups and activities
- Maintains and executes adequate internal controls for compliance with corporate policies.
- Resolve issues and outstanding open items through appropriate channels (i.e. escalations, collaboration with team members and/or other workstreams)
- Support leads to drive process improvement activities

### Profil kandidáta

BS Accountancy preferably Certified Public Accountant (CPA)  
3+ years work related experience  
SAP experience in General ledger (FICO)  
Basic Account Reconciliation  
Knowledgeable in MS office suite  
Preferably with experience in process improvements  
Leadership experience not required  
Experience with working with international teams required  
Good customer relationship

### Čo ponúkame

Replacement of Wendie Mahri Bantula, will move to Senior Accountant effective March 16, 2025

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### O nás



ID pozície  
**REF79169B**

Miesto práce  
**Makati**

Úroveň vedenia ľudí  
**Leading Self**

Flexibilita  
**Hybrid Job**

Právnická osoba  
**Continental Global Business Services Manila, Inc.**

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