

HR Specialist

Your tasks

1. Statutory compliances - labour , including Contract Labour Management , trade licenses , shops and establishment licenses at Plant , City Office and service location, NAPS & NATS deployment Shopfloor
2. Development -through training and development , multiskilling and various learning initiatives Competency
3. Leadership Development , Complying to working condition Employee engagement initiatives
4. Employee Grievance handling , Payroll support, Employee Relation on develop positive and productive work culture Performance management cycle , promotion of both Blue and White Collar
5. Compensation & Award , including yearly review and update. Handling Audits -HR related HR MIS and reports , Employee Data management Employer branding and communication
6. HR Admin , Co-ordinate in purchase related to HR ensure local implementation and application of central HR standards
7. provide feedback and input for further development of standards regarding HR processes and IT (e.g. recruiting process, personnel file management, etc.) to segment, BU or BA functions

Your profile

MBA HR / MSW & 7-12 years in manufacturing industries

Our offer

Ready to drive with Continental? Take the first step and fill in the online application.

About us

Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded in 1871, the technology company offers safe, efficient, intelligent, and affordable solutions for vehicles, machines, traffic and transportation. In 2023, Continental generated sales of €41.4 billion and currently employs around 200,000 people in 56 countries and markets.

Guided by the vision of being the customer's first choice for material-driven solutions, the ContiTech group sector focuses on development competence and material expertise for products and systems made of rubber, plastics, metal, and fabrics. These can also be equipped with electronic components in order to optimize them functionally for



Job ID
REF79127I

Location
Kalyani

Leadership level
Leading Self

Job flexibility
Onsite Job

Legal Entity
Phoenix Conveyor Belt India Private Ltd.

individual services. ContiTech's industrial growth areas are primarily in the areas of energy, agriculture, construction, and surfaces. In addition, ContiTech serves the automotive and transportation industries as well as rail transport.