

# Trusted Vendor Analyst

## Jūsų užduotys

- Derived from the Reform of the Labor Law in 2021 on Subcontracting (Outsourcing) and Specialized Services, to be in compliance with the new legal frameworks, Continental has identified the need to assign an administrator to manage all topics related.
- This are the key targets:
- Verification of specialized service suppliers compliance with the relevant government institutions requirements.
- Upload supplier's information (POs and invoices) into the platform
- Support for internal and external users to clarify doubts about management and compliance within the platform.
- Implementation of improvements for the various processes within the department.
- Statistical reports of specialized service providers' compliance status within the platform.

## Reikalavimai

- Bachelor's degree in Accounting, Administration or related field.
- Strong proficiency in Microsoft Excel.
- Excellent communication and interpersonal skills to collaborate with cross-functional teams.
- Knowledge of SAP and proprietary modules.
- English level: Basic.
- Mexican fiscal law knowledge: Basic.

## Mes siūlome

Continental we are committed to building an inclusive and discrimination-free ecosystem in Mexico, these principles are rooted in our corporate philosophy and culture. Therefore, it is totally forbidden to request a pregnancy or HIV test as part of our selection processes.

#LI-AT1At

Ready to drive with Continental? Take the first step and fill in the online application.

## Apie mus

Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded in 1871, the technology company offers safe, efficient, intelligent and affordable solutions for vehicles, machines, traffic and transportation. In 2022, Continental generated sales of €39.4 billion and currently employs around 200,000 people in 57 countries and markets.



Darbo ID  
**REF78349V**

Darbo sritis  
**Finansai ir kontrolė**

Vieta  
**San Luis Potosí - Tires**

Lyderystės lygis  
**Leading Self**

Darbo laiko lankstumas  
**Hybrid Job**

Kontaktinis asmuo  
**AZAEI TERRONES**

Juridinis asmuo  
**Continental Tire de México, S. de R.L. de C.V.**