

Junior_Compliance Officer APAC

Your tasks

We are seeking a highly skilled and experienced Compliance Officer APAC to join our team in Bangalore, India. The Group Compliance Officer APAC will take care of the Compliance Management System in the Compliance core areas Business Ethics, Anti-Money Laundering (AML) and Antitrust including but not limited to the operationalization of the Compliance strategy.

The Compliance Officer in India will have formal responsibility for Data Compliance, that means ensuring compliance with all European / national data regulations related to personal, technical or geological data [such as the General Data Protection Regulation (GDPR), the German Bundesdatenschutzgesetz (BDSG), Indian PDPA and other local data protection laws], within all legal entities in India and will monitor, manage and advise on compliance and data practices internally to ensure the business and its functions comply with applicable requirements. The Compliance Officer India will be responsible for guidance and support of the Compliance Coordinators' responsibilities, including but not limited to, organizing training, ensuring legally required data protection impact assessments, and orchestrating internal audits. The Compliance Officer India will also serve as the primary contact for regulatory agencies and public authorities in India and those individuals whose data is processed by the organization. It will ensure compliance with national data regulations and mandatory internal regulations like Continental's Binding Corporate Rules (BCR). Another central topic is the protection of the privacy of customers, employees and other stakeholders.

As a key member of our compliance department, you will be responsible for ensuring our organization adheres to all relevant laws, regulations, and internal policies across the Asia-Pacific region.

Global Compliance Support

- Interface between Group Compliance APAC and the other Group Compliance departments.
- Serve as a first contact point for the locations.
- Support the Group Compliance strategy at a regional level.
- Collaborate continuously with the Central Compliance team and embrace global compliance initiatives, e.g. regarding trainings, communication, and integrity culture.
- Continuously support the improvement of design and implementation of the Compliance Management System (CMS) especially considering the regional aspects and applications of the CMS.
- Ensure the effectiveness of compliance measures in the Compliance Cycle.

Data Compliance

- Provide legal advice on data compliance issues for all stakeholders in



Job ID
REF78258A

Location
Bengaluru

Leadership level
Leading Self

Job flexibility
Onsite Job

Legal Entity
**Continental Automotive
Components Private Ltd.**

the dedicated region (day-to-day advice) by supporting the first line of defense.

- Independently review and document inquiries regarding data compliance issues, including drafting and revision of contracts.
- Implement and manage processes and standards to ensure the legally compliant treatment and documentation in the event of data subject requests (deletion and/or information requests).
- Document processing activities in the Records of Processing Activities.
- Monitor compliance with applicable data protection laws and internal policies established for the protection of personal and non-personal data.
- Advise business process managers on data protection-compliant implementation of business transactions and projects. Ensure execution of the corporate standards with respect to cross-border data transfers.
- Carry out independent and regular data compliance checks in accordance with the requirements of the Chief Data Compliance Officer, the Group Manual Data Protection and regional regulations.
- Ensure Continental's IT security systems and processes comply with all relevant data privacy, protection and other data compliance laws, regulations and policies, including in relation to the retention and destruction of data.
- Support the identification and assessment of data protection risks and provide adequate solutions for the business.
- Support the prevention, detection, response to, monitoring and reporting of data protection breaches.

Compliance Program

- Enable business by providing legal advice in the core Compliance areas.
- Give practical advice on changes in the regional businesses' regulatory environments.
- Support communication on Compliance in APAC.
- Support business in developing adequate processes to implement Compliance requirements.
- Monitor legal and regulatory developments in the APAC region and, together with the Compliance region and the Central Teams, design and implement measures to update the Compliance Management System to address those developments in a timely manner.
- Develop a strong network across the APAC region and support the regional APAC Compliance team in all regional aspects.
- Actively interact with and support the APAC Compliance Coordinator network.

Compliance Risk Management

- Support the local business with the identification of potential areas of legal and compliance vulnerability and risks evaluating the impact of potential non-compliant acts.
- Support the design and implementation of processes to eliminate and /or limit identified risks.
- In coordination with Business Management help identify risks and prevent compliance failures so that business leaders are updated on relevant legal developments and changes in compliance guidelines. Help ensure all employees are educated on all relevant local and

Global regulations and processes.

- Help design and deploy training to prevent, detect, and mitigate those risks, fostering the continuous analysis of compliance risks in all business areas, especially the monitoring of internal control mechanisms for the early detection of compliance concerns in coordination with other relevant functions and help initiate a lessons-learned process.
- Report any Compliance incidents to the Compliance Case Management Department.
- Together with the relevant Group Functions and the business sector take care that appropriate measures, consequences and lessons learned are taken in case of any Compliance incident.
- Support any internal or external audit determined by the Continental businesses to find possible weaknesses, compliance risks, and opportunities to the Business.

Reports

- Provide reports on a regular basis, and as directed or requested, to keep senior management informed of the cooperation and progress of compliance efforts.

Training

- Compile training content and carry out trainings in the core Compliance areas to address key risk issues.
- Collaborate with Central Compliance to provide guidance and raise employee awareness regarding Compliance and security issues.
- Train and organize trainings of internal staff involved in data processing activities and operations.
- Provide specific training sessions to the Compliance Coordinators.

Your profile

- Academic degree in Law or Business Administration or comparable education, additional qualification/certification in data compliance preferred.
- Professional experience in the field of compliance preferably in an international context (3 years) and 3+ years' experience within legal, audit and/or risk function.
- Working knowledge of India data compliance laws. Comprehensive knowledge and understanding of the relevant legal, regulatory and compliance issues and their practical application.
- Experience working in APAC markets is highly preferred
- Strong communication skills and strong team player mentality.
- Intercultural competence.
- Fluency in English is required. German language skills preferred.

Our offer

Ready to drive with Continental? Take the first step and fill in the online application.

About us

Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded in 1871, the technology company offers safe, efficient, intelligent and affordable solutions for vehicles, machines, traffic and transportation. In 2022, Continental generated sales of €39.4 billion and currently employs around 200,000 people in 57 countries and markets.