

## Intern - Sales Operations

### Your tasks

#### HOW YOU WILL MAKE AN IMPACT

The Sales Operations Intern will be responsible for, but not limited to, the following:

- Support contracts and price tracking management
- Assist with ensuring SAP prices are updated
- Create templates to standardize change request (CN) process
- Support to organize old files in the new setup
- Work with plants controlling to identify potential gaps and escalate to Account Managers
- Report preparation (e.g. actual vs contracted volumes per vehicle, per product)
- Support automatization activities with sales specific needs
- Structure Customer Presentations using a standard communication
- Tooling recovery documentation
- Sample planning and delivery
- Assist with special projects, as assigned

### Your profile

#### WHAT YOU BRING TO THE ROLE

- Must be actively enrolled in an accredited US degree college/university program
- Sophomore level or higher with a minimum 2.8 GPA
- Must be able to work on site during normal business hours (Mon-Fri) A minimum of 20 hours per week while in school and up to 40 hours per week during summer breaks.
- This is a yearlong internship
- Hybrid in office policy applies
- Proficient Microsoft Office skills (focus in Excel & PowerPoint)
- Excellent English (oral and written) communication skills - must be able to communicate clearly and effectively in person, conference calls and in writing

Legal authorization to work in the U.S. is required. Continental will not sponsor individuals for employment visas now or in the future for this job posting.

Continental will not offer relocation assistance for this opportunity.

#### ADDITIONAL WAYS TO STAND OUT

- Knowledge/experience with Power BI
- Basic software skills - Excel automation
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- Basic knowledge of general accounting and financial
- Good interpersonal and organizational skills - must work well on team



Job ID  
**REF78201S**

Field of work  
**Marketing and Sales**

Location  
**Auburn Hills**

Legal Entity  
**Continental Automotive Systems, Inc.**

## Our offer

### THE PERKS

- Competitive Pay
- Hands-on experience with the team
- Project experience
- Networking
- Paid Time Off
- And many more benefits that come with working for a global industry leader!

### EEO-Statement:

EEO / Disabled / Protected Veteran Employer. Continental offers equal employment opportunities to all qualified individuals, without regard to unlawful consideration to race, color, sex, sexual orientation, gender identity, age, religion, national origin, disability, veteran status, or any other status protected by applicable law. In addition, as a federal contractor, Continental complies with government regulations, including affirmative action responsibilities for qualified individuals with a disability and protected veterans, where they apply. To be considered, you must apply for a specific position for which Continental has a current posted job opening. Qualifying applications will be considered only for the specific opening(s) to which you apply. If you would like to be considered for additional or future job openings, we encourage you to reapply for other opportunities as they become available. Further, Continental provides reasonable accommodations to qualified individuals with a disability. If you need assistance in the application process, please reply to [Careers@conti-na.com](mailto:Careers@conti-na.com) or contact US Recruiting at 248.393.5566. This telephone line and email address are reserved solely for job seekers with disabilities requesting accessibility assistance or an accommodation in the job application process. Please do not call about the status of your job application, if you do not require accessibility assistance or an accommodation. Messages left for other purposes, such as following up on an application or non-disability related technical issues, will not receive a call back.

Ready to drive with Continental? Take the first step and fill in the online application.

### About us

Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded in 1871, the technology company offers safe, efficient, intelligent, and affordable solutions for vehicles, machines, traffic, and transportation. In 2023, Continental generated sales of €41.4 billion and currently employs around 200,000 people in 56 countries and markets.

The Automotive group sector comprises technologies for passive safety, brake, chassis, motion, and motion control systems. Innovative solutions for assisted and automated driving, display, and operating

technologies, as well as audio and camera solutions for the vehicle interior, are also part of the portfolio, as is intelligent information and communication technology for the mobility services of fleet operators and commercial vehicle manufacturers. Comprehensive activities relating to connectivity technologies, vehicle electronics and high-performance computers round off the range of products and services. Are you ready to shape the future with us?