

# Recruiting Specialist Junior

## Feladatok

Are you ready to take your career to the next level? Join our dynamic recruiting team at Continental AG!

Your Key-responsibilities:

- Development and optimization of job descriptions
- Selection of appropriate sourcing channels
- Screening of applicant documents
- Applicant management (pre-selection and conducting interviews)
- Point of contact for all stakeholders (candidates, HR Business Partners, and hiring managers)
- Maintenance of the applicant management system
- Participate in recruiting events and projects

## Profilja

- Completed studies in business administration or human resource management, or comparable qualifications
- Initial professional experience in human resource management is desirable
- Advanced English skills written and spoken
- Proficient in common MS Office programs
- Experience In ATS Systems desirable
- Strong communication and teamwork skills

## Ajánlatunk

At Continental we are committed to building an inclusive and discrimination-free ecosystem in Mexico, these principles are rooted in our corporate philosophy and culture. Therefore, it is totally forbidden to request a pregnancy or HIV test as part of our selection processes.

#LI-MM1

Ready to drive with Continental? Take the first step and fill in the online application.

## Rólunk

Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded in 1871, the technology company offers safe, efficient, intelligent, and affordable solutions for vehicles, machines, traffic and transportation. In 2022, Continental generated sales of €39.4 billion and currently employs around 200,000 people in 57 countries and markets.



Job ID  
**REF78124H**

Munkaterület  
**Humán erőforrás**

Telephely  
**San Luis Potosí - Contitech**

Vezetői szint  
**Beosztott**

Munkahelyi rugalmasság  
**Helyszíni munka**

Kontakt  
**Marcela Martin del Campo**

Jogi egység  
**ContiTech Mexicana, S. de R.L.  
de C.V.**