

# Accounts Receivable Accountant with Czech/Slovak - CABS (TM)

## Vos activités

You will be responsible in the Accounts Receivable area (Order to cash process) with the following activities:

- Perform professional accounting duties, involving the review of source documents used for accounting, maintenance of ledgers, registers or other records and preparation of periodic and specific financial reports in line with accounting standards and internal procedures;
- Check if the accounting documents related to Accounts Receivable are according to the legal requirements, internal procedures and solve the inconsistencies;
- Bookkeeping using SAP system, the data related to Accounts Receivable (invoices, claims, incoming payments, credit notes, debit notes) or issue documents;
- Supervise the credit monitor and perform the dunning process with the customer;
- Prepare monthly closing by making reconciliations of the data related to Accounts Receivable and verify the specific accounts;
- Prepare reports related to Accounts Receivable and follow up the overdue situation for each customer from his/her area of responsibility;
- Access and work on B2B (business to business) customer portals;
- Actively participate in the monthly, quarterly, annual financial statements, external and internal audits;
- Be a contact person for internal specialized departments and external business partners;
- Propose and implement improvements of the procedures and tools. Actively participate to the digitalization and automatization of his/her area of responsibility;
- Know company quality policy and the impact of his activities in achieving quality targets.



Référence  
**REF77677M**

Domaine fonctionnel  
**Finance and Controlling**

Site  
**Timișoara**

Niveau de leadership  
**Leading Self**

Flexibilité du poste  
**Hybrid Job**

Unité légale  
**Continental Automotive Romania  
SRL**

## Votre profil

- University degree (Economics);
- Relevant experience in Accounts Receivable area is a plus;
- Good knowledge of spoken and written English;
- Czech/Slovak language is a must;
- Microsoft office advanced (especially Excel);
- Safe handling of accounting processes in SAP FI, MM, SD is a plus;
- High communication skills and strong team spirit;
- Oriented towards delivering high quality services and results;
- Self derived persons, structured, with analytical thinking skills.
- Relevant professional qualification (CIMA, CECCAR, ACCA, CAFR, Fiscal consultant) is a plus.

## Notre offre

What we offer:

### **Pay for Performance:**

- Achievement Bonuses and Rewards;
- Relocation Bonus for non-Timisoara Residents;
- Recommendation Bonuses for new team members;
- Flexibility Program including flexible hours, mobile work and sabbaticals.

### **Wellbeing:**

- Health & Wellness (Private Health Insurance, Life Insurance, Sport activities etc.);
- Different discounts (glasses, tires, medical, shopping);
- In-house restaurant & coffee corners.

### **Life-Long Learning:**

- Technical, Soft Skills & Leadership trainings;
- Dedicated Programs and Conferences;
- Free Language Courses (English, German, French etc);
- Access to e-learning platforms;
- Career development opportunities (local and international);
- Internal development communities (Experts, Agile Community of Practice, Artificial Intelligence etc).

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## **A propos de nous**

Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded in 1871, the technology company offers safe, efficient, intelligent and affordable solutions for vehicles, machines, traffic and transportation. In 2023, Continental generated sales of €41.4 billion and currently employs around 200,000 people in 56 countries and markets.