

Compliance Project Manager (parental leave substitute)

Ihre Aufgaben

This position is to support the Compliance Head of Program, Systems, Innovation, Risk Assessment, Communication and Training in his efforts to implement, maintain and enhance the compliance risk assessment in various inter department projects.

The position communicates frequently and proactively with relevant stakeholders (Other 2nd Line functions and the business).

- Managing Compliance overarching projects Perform Continental's compliance risk assessment (timeline, budget, organization, milestones)
- Communication towards senior management on plans and status of Compliance projects
- Impact analysis and feasibility study of planned projects
- Driving the exchange and gathering feedback from relevant stakeholders in Compliance but also outside the department.
- Organizing lessons learnt workshops
- Proactively identifying possible bottle neck

Ihr Profil

- Academic degree in Business Administration or comparable qualification
- Knowledge of compliance management systems esp. compliance risk assessment, compliance measure implementation and monitoring in an international context preferred
- Ability to work independently in a fast paced and quickly moving environment continuously undergoing changes.
- Strong change and project management skills, including the ability to manage time well, prioritize effectively, and manage multiple deadlines effectively.
- Handling cross-functional projects
- Ability to write clearly and prepare professional communication in English (German nice to have).
- Mature and professional interpersonal skills. Ability to communicate and interact with people at all organizational levels.
- Very good handling of Microsoft Office software applications especially Microsoft Power Point Excel and Power BI
- Business fluent English language skills (written and spoken); other language skills preferred
- Strong verbal and written communication skills and a strong team player mentality
- Strong intercultural competence

Unser Angebot

The job would start as soon as possible and we are offering a fixed-term



Job ID REF77513V

Standort **Porto**

Leadership Level **Leading Self**

Job Flexibilität **Hybrid Job**

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Über uns

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