

## Legal Counsel

### Ihre Aufgaben

Legal Counsel will be primarily responsible for providing legal support for ContiTech's business operations in Mexico (the "Region").

The position involves providing legal advice and support to ContiTech's business operations in the Region in all legal matters, as well as collaboration with other members of ContiTech's Global Law Department across the globe. A Legal Counsel will draft, review, negotiate and manage a wide variety of contracts/documents for ContiTech's business operations in the Region, and will manage and coordinate the relationship with external counsels.

Specifically, the legal services to be provided will include the following

#### General legal advice:

- Handling legal issues and advising on national and international matters of all ContiTech companies in the Region, embedded in a global team of lawyers
- Identification and analysis of legal risks, development and implementation of solutions to avoid, limit or secure them.
- Follow current legal developments.
- Professional support of legal colleagues in other jurisdictions in the aforementioned area of responsibility.

#### Contracts:

- Drafting, negotiation, review and interpretation of all contracts typical of companies in cooperation with the (operational) specialist departments / divisions in English, even in complex projects with outstanding importance and required expert knowledge
- This includes both individual contractual provisions from specific business transactions and framework and standard contracts for new business transactions.
- Legal advice on ongoing contractual relationships, including national and international supply and service relationships.

#### Standardization:

- Independent advice on the planning and implementation of basic action structures, including ensuring by drafting guidelines, instructions for action and processes
- Analysis, evaluation and preparation of standard legal documents, model contracts and general terms and conditions as well as their adaptation to new legal frameworks

#### Claim Management:

- Ensuring, managing and monitoring the defense and enforcement of civil law claims, including civil and criminal court proceedings as well as arbitration proceedings



Job ID  
**REF77463T**

Arbeitsbereich  
**Recht & Intellectual Property**

Standort  
**San Luis Potosí - Contitech**

Leadership Level  
**Leading Self**

Job Flexibilität  
**Hybrid Job**

Ansprechpartner  
**Sergio González**

Rechtliche Einheit  
**ContiTech Mexicana, S. de R.L. de C.V.**

- Commissioning and coordination of external law firms

#### Governance:

- Reviewing, implementing and ensuring compliance with current and new legal developments and requirements, especially in the field of civil law
- Ensuring the legality of business activities (laws, corporate standards)

#### Training:

- Identify training needs across ContiTech
- Development and implementation of training concepts, preparation of training documents in English, as well as their implementation locally and abroad

#### Communication:

- Exchange with business areas, other central functions and other stakeholders
- Building understanding of each business strategy

### **Ihr Profil**

- Bachelor's Degree in Law
- Advanced Business English
- Experience:
  - Law firm(s) and/or in an in-house role
- Knowledge:
  - MS Office programs
- Skills:
  - Economic understanding
  - Business oriented
  - Global mindset
  - Eye for practical solutions
  - Proactive
  - Highly motivated
  - Results orientation
  - mobility
  - flexibility
  - Teamwork
  - Communication skills and persuasiveness

### **Unser Angebot**

At Continental we are committed to building an inclusive and discrimination-free ecosystem in Mexico, these principles are rooted in our corporate philosophy and culture. Therefore, it is totally forbidden to request a pregnancy or HIV test as part of our selection processes.

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## Über uns

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