

# Credit and Claim Specialist

## 工作职责

### HOW YOU WILL MAKE AN IMPACT

We are seeking a detail-oriented and experienced individual to join our team. The successful candidate will be responsible for managing and overseeing all aspects of contract administration and claims management including track, issue and monitor payments regarding performance against contracts. Payments includes fines assessed by customers, claims against customers and suppliers, and supporting the Contract and Claim Manager for the region.

#### Contract Management:

- Execution of obligated payments for contracts.
- Ensuring key stakeholders are of various aspects of contracts.
- Identifying patterns of fines and notify business leaders.
- Tracking of all payments.
- Quarterly update meetings regarding contracts.

#### Claims Management:

- Investigate, analyze, and resolve claims in a timely and efficient manner.
- Prepare and present claims documentation and reports.
- Liaise with internal and external stakeholders to resolve disputes and claims.

#### Risk Management:

- Identify potential risks and develop strategies to mitigate them.
- Provide advice on contractual and claims-related risks to management.

#### Compliance:

- Ensure all contracts and claims comply with relevant laws and regulations.
- Stay updated on changes in legislation and industry standards.

## 职位要求

### WHAT YOU BRING TO THE ROLE

- Bachelor's degree in business administration, accounting, or finance OR minimum 2 years or more if no relevant bachelor's degree
- Strong knowledge of process development and execution.
- Detail-oriented with strong analytical and problem-solving abilities.
- Strong attention to detail
- Knowledge of pricing and/or accounts reconciliation.
- Legal authorization to work in the U.S. is required. We will not sponsor individuals for employment visas now or in the future for this



职位号码

**REF77057A**

所在地

**Fairlawn**

领导力级别

个人贡献者

工作场所灵活度

混合式办公

法律实体名称

**ContiTech USA, Inc.**

job posting.

- Continental is not able to pay relocation expenses for this opportunity.

#### **ADDITIONAL WAYS TO STAND OUT**

- Minimum of 5 years of experience in contract administration, claims management or Pricing processes.
- Prior experience with auditing.

我们可以提供

#### **THE PERKS**

- Immediate Benefits
- Robust Total Rewards Package
- Paid Time Off
- Volunteer Time Off
- Tuition Assistance
- Employee Discounts, including tire discounts.
- Competitive Bonus Programs
- Employee 401k Match
- Diverse & Inclusive Work Environment with 20+ Employee Resource groups.
- Hybrid Work
- Employee Assistance Program
- Future Growth Opportunities, including personal and professional.
- And many more benefits that come with working for a global industry leader!

#### **EEO-Statement:**

EEO / AA / Disabled / Protected Veteran Employer. Continental offers equal employment opportunities to all qualified individuals, without regard to unlawful consideration to race, color, sex, sexual orientation, gender identity, age, religion, national origin, disability, veteran status, or any other status protected by applicable law. In addition, as a federal contractor, Continental complies with government regulations, including affirmative action responsibilities, where they apply. To be considered, you must apply for a specific position for which Continental has a current posted job opening. Qualifying applications will be considered only for the specific opening(s) to which you apply. If you would like to be considered for additional or future job openings, we encourage you to reapply for other opportunities as they become available. Further, Continental provides reasonable accommodations to qualified individuals with a disability. If you need assistance in the application process, please reply to [Careers@conti-na.com](mailto:Careers@conti-na.com) or contact US Recruiting at 248.393.5566. This telephone line and email address are reserved solely for job seekers with disabilities requesting accessibility assistance or an accommodation in the job application process. Please do not call about the status of your job application, if you do not require accessibility assistance or an accommodation. Messages left for other purposes, such as following up on an application or non-disability related technical issues, will not receive a call back.

Ready to drive with Continental? Take the first step and fill in the online application.

## 关于我们

Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded in 1871, the technology company offers safe, efficient, intelligent, and affordable solutions for vehicles, machines, traffic, and transportation. In 2023, Continental generated sales of €41.4 billion and currently employs around 200,000 people in 56 countries and markets.

ContiTech is one of the world's leading industry specialists. The Continental group sector offers its customers connected, environment-friendly, safe and convenient industry and service solutions using a range of materials for off-highway applications, on rails and roads, in the air, under and above the ground, in industrial environments, for the food sector and the furniture industry. With about 42,000 employees in more than 40 countries and sales of some 6.8 billion euros (2023), the global industrial partner is active with core branches in Asia, Europe and North and South America.

Are you ready to shape the future with us?