

# Laboratory Manager

## Jūsų užduotys

### Position Summary

#### Main job functions

Managing the Laboratory function of the Company to ensure that it provides timely and accurate information to the Technical and Operations Departments. Liaising with the Purchasing function in relation to the performance of suppliers quality through the inspection of incoming goods. Be pro-active in supporting and developing improvement projects within the department.

### Principle Accountabilities

#### Duties, Responsibilities and Key Tasks

Supervision of the Laboratory Technicians.

Ensuring that Goods received by the Company are assessed for their suitability for use in compliance with the relevant documented procedure.

Ensuring that all test methods are carried out in accordance with international standards or approved and documented procedures.

Ensuring that the hose adhesion tests required to certify our products are performed and reported in a timely manner.

Ensuring that customers and their representatives are accommodated in an appropriate manner whilst in the Laboratory.

Review and report on the performance of the Polyurethane pouring department.

Ensure that all Laboratory reports are satisfactorily completed and circulated within an appropriate timescale of the request for work.

Maintenance and monitoring of all Laboratory test data within WinSPC database and to alert relevant staff to concerning trends.

Maintaining the calibration status of all equipment used within the Laboratory.

Liaising with those requesting work to ensure a suitable methodology is defined and that timescales are agreed. Timely reporting of any deviations against these agreed plans.

Supporting the various departments of the Company in investigation, reporting and closure of corrective actions, improvement notices, incident reports and other audit findings, where appropriate.



Darbo ID  
**REF77029F**

Darbo sritis  
**Kokybė**

Vieta  
**Grimsby**

Lyderystės lygis  
**Leading People**

Darbo laiko lankstumas  
**Onsite Job**

Kontaktinis asmuo  
**Kimberley Compton**

Juridinis asmuo  
**Dunlop Oil & Marine Limited**

Ensuring Laboratory staff operate safely and consistently the Low Temperature Pressurised Test Unit and Cold Temperature Laboratory Testing facilities to provide test data to support new cold application hose design.

Ensuring that the Laboratory is a safe place of work for all staff and is also maintained in an appropriate manner for visitors.

Maintaining all departmental procedures and work instructions and updating these when appropriate.

Ensuring that there is an appropriate training plan in place for the department and that appropriate records are established and maintained for all training undertaken.

Reporting departmental performance on a quarterly basis.

Carry out the job requirements in full compliance with the Code of Conduct.

Support and demonstrate the '4 Values' and associated 'behaviours' in carrying out your duties and responsibilities.

## **Reikalavimai**

### **Experience Required**

Minimum 5 years experience in a similar role within a manufacturing environment.

Demonstrating success in generating improvement actions.

Exposure to ISO 9001 or similar

Working successfully with cross functional teams at all levels of an organisation

### **Knowledge Required**

High knowledge of:

- chemistry or materials science
- the functions of a laboratory
- laboratory techniques
- laboratory equipment
- testing methods

### **Qualifications / Skills Required**

Degree or equivalent in Chemistry, Materials or Engineering

Ability to motivate and lead teams

Good communicator and motivator

Computer literate

## **Mes siŭlome**

Competitive pension Scheme

On site gym

Bonus Scheme

26 days holidays plus bank holidays(pro rata for part time and shift workers)

On site subsidized canteen

Ready to drive with Continental? Take the first step and fill in the online application.

## **Apie mus**

Dunlop Oil & Marine is a world leader in the design, manufacture and supply of hoses for the oil, gas and petrochemical industries, for both offshore and onshore based operations.