

Purchasing Suite: Rollout Specialist | Business Partner Specialist

工作职责

Continental Purchasing Suite project is a global project targeting in designing, selecting, and implementing a group wide highly integrated digital purchasing platform solution that covers end-to-end processes from Source to Supplier Management for both Raw Material and Indirect Material, and the Purchase to Pay for Indirect Material.

The Tires Purchasing Area is looking for 6 team members, located in Lousado (Portugal) to support the roll out and future support of Purchasing Suite. Position are: Business Partner Specialist (3) and Purchasing Suite Rollout Specialist (3).

The Business Partner Specialist is responsible for the governance of all Business partner management process and deploying & maintaining solutions required for these processes. As a Business Partner management specialist, your role is to support all activities from the business side and contribute to the project in design, build as well as implementation, rollout, training, and further development activities of the Purchasing Suite after its initial go live.

The Purchasing Suite Rollout Specialist, is responsible for the Purchasing Suite module rollout activities (implementation phase) from the business side and contribute to the workstreams in design, build as well as implementation, rollout, training, and further development activities of the Purchasing Suite after its initial go live. Represent the interface between the users (Purchaser, Supplier, Account Payable etc.), the IT and the Implementation Partner, act as internal consultant to ensure best usage of future process and Purchasing Suite platform.

Purchasing Suite Implementation Activities:

- Get trained on Jaggaer solutions to be fully skilled in configuring the designed functions;
- Project management and coordination of the Purchasing Suite implementation in assigned locations/regions and purchasing categories/clusters;
- Analyze local processes and potential deviations from standard (Fit-Gap-Analysis), work out recommendation based on fit-gap-analysis result;
- Coordinate and tracking the collection of the implementation data and templates;
- Configure the Purchasing Suite solution with designed processes and templates;



职位号码

REF76769L

工作职能

采购

所在地

Lousado

领导力级别

个人贡献者

工作场所灵活度

混合式办公

招聘专员

Jose Campos

法律实体名称

Continental - Indústria Textil do Ave, S.A.

- Work closely with the IT and/or the external implementation consultant on the solution for the fully integrated solution;
- Plan and manage the testing in different project phases;
- Performance of user, buyer and key-user process and solution trainings;
- Hypercare.

Operational Support and Further Development:

- Work as admin user for the assigned solutions as business owner;
- Analysis of service tickets, user requests and system performance;
- Work with different service level experts and external consultant as well as Jaggaer to resolve system issues in timely manner as described in service level agreement;
- Identify the business needs, develop with IT and the implementation partner the new features, functions;
- Take projects and work packages in driving continuous improvement ;
- Stakeholder management;
- Continuous key user, user and supplier training;
- Create and update the training materials;
- Reporting, monitoring, and incident/issue management;
- Process documentation;

职位要求

- University degree with strong preference for Business Administration, Supply Chain Management, Logistics or Information Technology;
- 3+ year of professional experience in purchasing function, Raw Material or Indirect Material sourcing and supplier management. Knowledge / experience in operational purchasing processes is preferable;
- Strong knowledge of Purchasing processes and tools;
- Prior experience with Supplier master data management would be valuable;
- Experience in an international organization or project environment;
- Fluent English in spoken and written;
- Excellent communication skills, analytical skills;
- Mentality of digitalization and changes;
- Ability to work independently and high self-motivation, teamwork and flexibility;
- Willingness to travel.

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