

# HRBP Internship

## 工作职责

Are you passionate about people and eager to gain hands on experience in Human Resources?

We are looking for an **HR Business Partner Intern** to join our team and support various HR functions. This internship is an excellent opportunity to learn the end-to end HR process, from Talent Acquisition and Employee Engagement to Talent Management and opportunity to lead small scale HR initiatives/projects.

## Mission of the role

As an HRBP Intern, you will work closely with HR leaders and Market Malaysia business stakeholders to align HR strategies with business goals, ensuring a people-centric approach to company success. Your role will be instrumental in **supporting employees, improving HR processes, and contributing to a positive workplace culture.**

## What you will learn and do

**HR Strategy and Business Alignment** - support HR BP in aligning HR initiatives with Business needs.

**Talent Acquisition and Onboarding** - assist in recruiting, assessment center logistic support and onboarding new hires.

**Employee Engagement and Culture Building** - help drive engagement programs, employee feedback initiatives and company events.

**Performance Management** - Participate in performance review cycles

**HR Operations & Compliance** - get hands on experience with HR policies, employee records, and compliance processes.

**Learning and Talent Development**- support training program, career development initiatives, and leadership workshops.

## 职位要求

### Who We Are Looking For

- Preference 6 months availability or willing to extend
- Currently doing Bachelors Degree or Diploma in HR/ Communications related fields
- Passion for HR and people focuses initiatives.
- Strong analytical and problem solving skills
- Good communication and interpersonal abilities
- Ability to handle confidential information with professionalism



职位号码

**REF765040**

所在地

**Petaling Jaya**

法律实体名称

**Continental Tyre PJ Malaysia Sdn. Bhd.**

- Proactive attitude with a willingness to learn and contribute

我们可以提供

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关于我们

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