

## Junior Finance Analyst

### 工作职责

Collections management Brazil assigned with % of compliance  
Direct management of clients from the mentioned markets.  
Analysis of projections, AR FC, client risk due to late payments.  
Maintain balanced accounts in the corresponding balance sheet,  
working on the differences and pending amounts

Reconciliation of Brazilian client accounts  
Review client requirements regarding account statements  
Applications in client portfolios  
Reconciliation of payments made by clients  
Solve problems that arise from both internal and external clients  
Knowledge of Brazilian tax regulations for their correct application in  
cases of tax notes issued to the client

Updating processes in the Pom's system depending on the changes that  
occur.

Preparation of Portfolio Aging and Overdue Report  
Preparation of Brazil Due Date Report, for analysis  
Preparation of Reports with area information, for internal and BU  
submission.  
Resolution of requirements from external Audit.

Constant review of new system tools or changes that need to be made.

### 职位要求

Bachelor degree in Business Administration, Economy, Accounting, or  
related fields.

At least 3 years of experience in AR / credit (finance)

Experience working with multifunctional teams in other countries (for  
systems)

Spanish ( desirable)

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职位号码  
**REF756300**

所在地  
**Jundiaí**

领导力级别  
个人贡献者

工作场所灵活度  
混合式办公

法律实体名称  
**Continental do Brasil Produtos  
Automotivos Ltda.**