

# Shipping/Receiving Clerk

## Vaše náplň práce

### HOW YOU WILL MAKE AN IMPACT

- Receives, ships and cycles inventory to provide sufficient materials/stores items to assure quality, availability, and accuracy
- Performs cycle inventory with hourly associates to ensure accuracy and availability
- Receiving/inspecting materials.
- Inputs data for inventory tracking system and compiles spreadsheets to provide vision of material location for material controllers
- Direct flow of materials in warehouse
- Audits incoming material/items
- Compares identifying information and counts, or measures items of incoming and outgoing shipments to verify information against bills of lading, invoices, orders or other records.
- General filing duties per requirements.

## Váš profil

### WHAT YOU BRING TO THE ROLE

- High School Diploma or GED required
- 3+ years of warehouse experience
- Computer systems such as MS Office products
- Attention to detail
- Legal authorization to work in the U.S. is required. We will not sponsor individuals for employment visas, now or in the future, for this job opening.
- Continental is not able to pay relocation expenses for this opportunity.

### ADDITIONAL WAYS TO STAND OUT

- SAP & RF Navigator experience is a plus.

## Co nabízíme

### THE PERKS

- Immediate Benefits
- Paid Time Off
- Tuition & Employee Discounts
- Annual Bonus
- Employer 401(k) Match

And more benefits that come with working for a global industry leader!

EEO-Statement:



ID pracovní pozice  
**REF74893Q**

Obor  
**Administrativa**

Lokalita  
**Lincoln**

Úroveň vedení lidí  
**Vedení sebe**

Flexibilita práce  
**Práce v kanceláři**

Právnícká osoba  
**ContiTech USA, Inc.**

EEO / AA / Disabled / Protected Veteran Employer. Continental offers equal employment opportunities to all qualified individuals, without regard to unlawful consideration to race, color, sex, sexual orientation, gender identity, age, religion, national origin, disability, veteran status, or any other status protected by applicable law. In addition, as a federal contractor, Continental complies with government regulations, including affirmative action responsibilities, where they apply. To be considered, you must apply for a specific position for which Continental has a current posted job opening. Qualifying applications will be considered only for the specific opening(s) to which you apply. If you would like to be considered for additional or future job openings, we encourage you to reapply for other opportunities as they become available. Further, Continental provides reasonable accommodations to qualified individuals with a disability. If you need assistance in the application process, please reply to [Careers@conti-na.com](mailto:Careers@conti-na.com) or contact US Recruiting at 248.393.5566. This telephone line and email address are reserved solely for job seekers with disabilities requesting accessibility assistance or an accommodation in the job application process. Please do not call about the status of your job application, if you do not require accessibility assistance or an accommodation. Messages left for other purposes, such as following up on an application or non-disability related technical issues, will not receive a call back.

Ready to drive with Continental? Take the first step and fill in the online application.

## **O nás**

Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded in 1871, the technology company offers safe, efficient, intelligent and affordable solutions for vehicles, machines, traffic and transportation. In 2023, Continental generated preliminary sales of €41.4 billion and currently employs around 200,000 people in 56 countries and markets.

ContiTech is one of the world's leading industry specialists. The Continental group sector offers its customers connected, environment-friendly, safe and convenient industry and service solutions using a range of materials for off-highway applications, on rails and roads, in the air, under and above the ground, in industrial environments, for the food sector and the furniture industry. With about 42,000 employees in more than 40 countries and sales of some 6.8 billion euros (2023), the global industrial partner is active with core branches in Asia, Europe and North and South America.

Are you ready to shape the future with us?