

# Finance Specialist

## Your tasks

Prepares budget and forecast for Continental Automotive Business Services (CABS)

Variance analysis of Actual versus Budget and / or Forecast and recommends cost savings strategies

In-charge of uploading cost center report to CCA (a unique cost center reporting tool)

Prepares the allocation in and out for Continental Automotive Business Services (CABS) Customers (Affiliates)

Issue Billing invoice to CABS customers and ensure that collection is received on time

Point of contact in Finance for CABS transactions, employee reimbursement and travel requests and liquidations

Manage data integrity and preparation of financial information to ensure completeness, accuracy, timeliness of reports

Compliance and quality control review (i.e., preparation and review of account analysis/reconciliations, Journal entry review and approval and adherence to accounting policies and procedures

- Work for the local Finance team and other other Departments during month end closing to ensure adequate completeness, accuracy, timeliness, accessibility and consistency to corporate policies and IFRS
- Execute internal control procedures to ensure that company assets are adequately protected including but not limited to review of reconciliation of General ledger accounts

Coordinate and execute periodic close of general ledger which includes maintaining close schedule, monitoring of system closing jobs and resolution of identified issues and communicating to Stakeholders and/or other Departments.

Resolve issue escalations and assist others as required

Foster communication and teamwork within and across organizational boundaries

Identify, present and execute solutions for process improvements and/or adhoc responsibilities as assigned

- Work with the Local Finance Head to deliver Financial Statement Reports with variance analysis to CABS Corporate Controller
- Maintains and executes adequate internal controls for compliance with corporate policies.
- Drive process improvement activities

## Your profile

- BS Accountancy



Job ID  
**REF74428D**

Location  
**Taguig**

Leadership level  
**Leading Self**

Job flexibility  
**Hybrid Job**

Legal Entity  
**Continental Global Business Services Manila, Inc.**

- Certified Public Accountant (CPA), preferred
- 7+ years work related experience
- Extensive experience in budgeting, forecasting and variance analysis
- SAP expert in General ledger (FICO); knowledgeable in other SAP accounting modules (AR, AP, MM)
- Complex accounting resolution skills
- Knowledgeable in MS office suite
- Preferably with experience in process improvements
- Ability to reconcile complex accounts and detect inefficiencies
- End to end Accounting Experience and Cost Controlling
- Experience working with international teams required
- Good customer relationship and stakeholder management skills

## **Our offer**

Works on regular day shift (Manila Time) to be able to cater to Asia regions.

- Hybrid work arrangement
- HMO upon employment
- Learning & Development opportunities

Ready to drive with Continental? Take the first step and fill in the online application.

Ready to drive with Continental? Take the first step and fill in the online application.

## **About us**

Continental Global Business Services in Manila started in June 2012 as Veyance Technologies Inc. and was acquired by Continental AG in January 2015. On the same year, it legally changed the company name to Continental Global Business Services Manila Inc., which reflects its global presence as a full-fledged subsidiary of ContiTech Division in Continental AG.

GBS Manila is composed of five (5) main work streams, structured to make processes centralized, standardized, and in leveraged technology with the support of IT group, Continental Business Systems & RPA Competence Center.

It provides end-to-end, front-to-back services; from customer service, order management, purchasing, invoice to payment, credit and collection, full finance activities, data management, and HR services including payroll, employee benefits and talent acquisition; all built to meet its customers needs