

JP Tire / IT Specialist

Ihre Aufgaben

You will have an exceptional opportunity to lead and manage the IT support team located in Shinagwa. We rely on IT systems to power the solutions that help employees. This individual will be responsible for understanding the local business needs and translating them into effective IT strategies and solutions that support business processes and drive the company forward in the competitive market. We're seeking an experienced IT specialist who has the technological skills to make us even more efficient. This person will analyze current systems and assets, recommend and implement solutions and upgrades, and provide training. The ideal candidate has extensive knowledge of network maintenance, experience as a IT specialits, and advanced industry knowledge to keep us on the cutting edge. The IT specialist will have an immediate impact on the day-to-day efficiency of our operations and a long-term impact on our overall growth. Responsible for the IT infrastrusture; desktop, laptop, mobilephone, server, backup & restore, applications, network, security tools, remote support via VPN and telephony support in Continental Tokyo office for Tire Replacement, OE business and Testing Team located in Yokohama. The position is also to help to implement Continental Tire IT standards and security policies and provide support to global Tire business aIT Projects Implementationpplications projects as required by Tire IT Competence Centers. This position reports to the local Market Manager.

IT Services

- Provide PC support to Conti Tire Japan and support remotely work from home users. PC level hardware and software maintenance on Windows 10/ 11, printer, fax, cellphone, application client, emails.
- Managed and maintain up to date IT asset. Especially buy / prepare new comer's PC on time.
- Provide necessary IT training to business users as and when needed.
- Proven track record in managing IT projects and aligning IT services with business goals.
- Maintain/manage server room and propose anything needed.

IT Infrastructure Support

- Constructing and implementing plans to ensure the company's network continues to operate smoothly in the event of a problem
- Staying up to date with new network technology and reporting this information to the executive team each quarter
- Working closely with other department Managers to assess the growth needs and maintenance of the company's network
- Provide ongoing support to Windows Server, LAN (local area network), WAN (wide area network), wireless network, telephony, server room equipment, file server backup & restore, UPS, door accessing system.

CyberSecurity



Job ID
REF73647G

Arbeitsbereich
Informationstechnologie

Standort
Shinagawa-ku

Leadership Level
Leading Self

Job Flexibilität
Onsite Job

Ansprechpartner
Yukiko Tokue

Rechtliche Einheit
Continental Tire Japan Co. Ltd.

- Responsible to provide support and guideline in topics relating to cybersecurity.
- Monitor, track and report cybersecurity risks, compliance status and cybersecurity controls.
- Conduct and support cybersecurity operational tasks and activities
- Raise awareness of cybersecurity topics & policies within users community

IT Audits

- Support technical cybersecurity audits, tests and self-assessments.
- Support DS Audit to ensure the IT workplace, policies, and operations are comply with the IT Tires regulations.
- Support OE Audits from Continental internal request as well as from external OE customers.

IT Vendor management

- Work with IT service providers and local contractors to ensure appropriate service delivery from them

IT Projects Implementation

- Assist Market manager and/or business users to implement IT projects.
- Developing new network troubleshooting strategies to help reduce downtime and decrease maintenance costs
- Creating rational strategies for upgrading the company's network software whenever a new update is available

Quality Management

- Consolidate the yearly IT HW/SW expansion, maintenance and replacement requirements
- Cooperate with global IT to implement IT standards and Security policies
- Assist to implement and follow global ITIL practice(eg via Conti ITSM tool BMC Helix, Digital Workplace)
- Assist in local documentation of standard IT processes and procedures

Ihr Profil

- BS of Computer science or related majors and five or more years of experience in IT management
 - 2 years experience in the project and operation support of Windows 11 server, Microsoft Active Directory, MS Exchange, Cisco router & switch, HP and Dell server & tape drive, Veeam backup software, Trellix antivirus solution, data center administration, UPS, door accessing system, Smart phone, current equipments and technologies, enterprise backup and recovery procededures, and systems perfromanev monitoring, etc. Expertise in implementing, configuring, and testing IT solutions.
 - Knowledge in ITIL incident, change, problem, release & configuration management
- Understand the project implementation skills. Strong customer service oriented. Strong analytical and problem-solving skills with a strategic mindset.
- Fluent verbal and written in Japanese and English communication skills
- Effective communication and interpersonal skills

Unser Angebot

*** CV (Rirekisho) in Japanese, and Work History in Japanese/English are required for application process.**

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Über uns

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