

# Accounts Receivable Accountant with Hungarian - GBS (TM)

## Your tasks

As part of our team, your activities include:

- Contact assigned customers regarding overdue invoices and record all activities in SAP notes;
- Analyze the payment discrepancies (price, quantity, claims) and contact the relevant departments for clarification;
- Sales, Customer Service, Logistics, Quality;
- Perform regular dunning;
- Process incoming payments from customers;
- Issue Debit and Credit notes to customers;
- Run specific reports and review the aging to choose accounts to follow up;
- Prepare overdue report and comment the actual status;
- Reconciliation of accounts and sending this to customers;
- Prepare monthly accounting reports;
- Analyze of customer accounts for calculating of bad debt provisions;
- Prepare documents for audit reports;
- Participate in future work migration from another location to the Shared Service Center;
- Identify improvement needs and take part in enhancement projects.

## Your profile

- Business Studies/Economics Science/Economics;
- 1-3 years experience preferred;
- Well organized, ability to meet strict deadlines;
- Basic knowledge of Microsoft Office;
- English is a must.
- Hungarian is a must.

## Our offer

Ready to drive with Continental? Take the first step and fill in the online application.

## About us

Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded in 1871, the technology company offers safe, efficient, intelligent and affordable solutions for vehicles, machines, traffic and transportation. In 2021, Continental generated sales of €33.8 billion and currently employs more than 190,000 people in 58 countries and markets. On October 8, 2021, the company celebrated its 150th anniversary.



Job ID  
**REF72149P**

Field of work  
**Finance and Controlling**

Location  
**Timișoara**

Leadership level  
**Leading Self**

Job flexibility  
**Hybrid Job**

Legal Entity  
**Continental Automotive Romania  
SRL**