

# Maintenance Planner Engineer Greenfield

## 工作职责

- A maintenance planner often liaises between the maintenance department and other operational departments. They ensure everyone receives timely, efficient, and quality service. Sometimes, they may also be tasked with resolving disputes between different departments. For instance, if maintenance and production disagree about the urgency of a particular maintenance task, part of the maintenance planner's job is to communicate with the different departments involved and devise an acceptable solution to the problem at hand.
- Responsible of design, write and update all Scope of Work for supplier or contractors, for all maintenance especial activities, projects, improvement and external Jobs.
- Is responsible for creating maintenance schedules and generating work orders. They estimate the labor and parts costs for industrial equipment, adjust schedules to account for emergency work, and assist and support the maintenance coordinator. Ensuring right resources, such as parts and inventory, are available to complete the job. This involves meticulously documenting maintenance tasks, assigning work orders to the right technicians, maintaining the budget, and continuously updating information in the SAP.
- Coordinating workers' shifts, of manufacturing & facilities a feature-rich calendar. Shift planning software provides a clear view of who's working on which days, who will be absent, and the total labor costs for the day.
- Schedule shifts weeks or months in advance, ensuring smooth operations and efficient resource allocation. Maintains updated preventive and predictive maintenance plans and maintenance KPI tracking at Maintenance dashboard.
- Work proactively to plan, schedule, and coordinate maintenance activities, significantly reducing maintenance costs, minimizing the maintenance backlog, extending the asset life cycle, and increasing output.

## 职位要求

- Experience (3-4 years at installation, upgrade of production lines, develop new products.
- Problem Solving Analysis (5 whys, Fish Bone, 8D, 3D, OPEX, 15D).
- Interpretation of Electrical, Mechanical, hydraulic & pneumatic diagrams.
- Bachelor's Degree in Electrical, Mechanical, Electronic or Electromechanical or relative.
- English: intermediate-advanced.

我们可以提供



职位号码

**REF70904N**

工作职能  
设施管理

所在地

**Aguascalientes - Contitech**

领导力级别  
领导团队

工作场所灵活度  
现场办公

招聘专员

**Sergio González**

法律实体名称

**ContiTech Mexicana, S. de R.L.  
de C.V.**

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