

Lead Material Handler - Warehouse 2nd shift (3pm - 11pm)

Náplň práce

Oversee the safe material handling activities of all raw materials, WIP, and finished goods throughout the organization and ensure adequate resources are available at point of use to meet daily production and/or requirements.

1. Lead shift material handlers and allocate resources where needed to support the movement of raw materials, WIP, and finished goods.
2. Coordinate transport activities including box truck and trailer loading and unloading while ensuring all Environmental, Safety & Health (ESH) guidelines (e.g., PPE, chock blocks, dock locks and safety chains) are followed.
3. Responsible to place orders for materials in SAP in a timely manner that support daily production requirements and established stock levels throughout the facilities.
4. Support receiving activities and documentation for receipts and other related SAP transactions for assigned location.
5. Coordinate resources (equipment and labor) to fulfill routine and non-routine requests including overtime and special projects.
6. Ensure open communications exist on a daily basis to facilitate ever changing requirements and escalate safety, inventory discrepancies and shortages to management. Resources include mobile phones, email, two-way radios and other company systems.
7. Responsible for the safe operation of all Logistics Powered Industrial Trucks (PIT) including mandatory shift safety checks, established operating guidelines, PPE, and all other required organizational protocols.
8. Access information via SAP and other business systems (SDS Database, Document Control) as needed.
9. Coordinate the removal of plant refuse and recyclables in accordance with established facility guidelines and assist in maintaining outside storage areas.
10. Coordinate inventory maintenance activities including physical inventories, cycle counts, shift by shift inventory sheets, and spot checks as needed.
11. Participating in the auditing process including implementation of continuous improvement initiatives.
12. Maintain a clean and safe workspace including housekeeping and other efforts that support a clean and safe workplace. Incorporate 5 S (everything has a place) into your work environment.



ID pozície
REF70405R

Pracovná oblasť
Logistika

Miesto práce
Rochester

Úroveň vedenia ľudí
Leading Self

Flexibilita
Onsite Job

Právnická osoba
ContiTech Thermopol LLC

Profil kandidáta

Minimum Job Requirements

- **Education:** High School diploma/GED required.
- **Experience:** 1 year of experience in logistics is required.

- **Technical Skills:** Basic math and strong computer skills. 2 years PIT experience and must demonstrate the ability to operate the equipment proficiently and safely. Basic SAP experience required. Leadership skills preferred.
- **Other Skills / Abilities:** Multi-tasking, teamwork, problem solving, passion and commitment, clear and open communication, deliver results. Must be able to speak English.
- Legal authorization to work in the U.S. is required. We will not sponsor individuals for employment visas, now or in the future, for this job opening.
- Relocation benefits would not be offered for this job opening.

Čo ponúkame

WHY YOU SHOULD APPLY

- Immediate Benefits
- Robust Total Rewards Package
- Paid Time Off
- Tuition Assistance
- Employee Discounts, including tire discounts
- Competitive Bonus Programs
- Employer 401k Match
- Diverse & Inclusive Work Environment with 20+ Employee Resource groups.
- Employee Assistance Program
- Future Growth Opportunities, including personal and professional

And more benefits that come with working for a global industry leader!

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O nás

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