

# Production Area Coordinator

## 工作职责

### Main tasks:

- Ensuring the maintenance of objectives in terms of quantity, quality, productivity, and efficiency.
- Ensuring the necessary reports and displaying key production figures (KPIs) e.g. quantities, and productivity.
- Knowing the production plan and taking all necessary measures in order to reach/exceed the plan in quantity, quality, and productivity with minimum costs.
- Ensuring compliance with priorities and deadlines in order to achieve the required level of performance.
- Ensuring a time interval of a maximum of 5 days for production orders.
- Daily monitoring of figures related to performance/productivity and definition of improvement measures. Checking the objectives in SAP (ABS) in comparison with the real data, especially the new products and the personnel in the production lines.
- Responsible for waste reduction.
- Planning staff changes, development, and regular evaluation of operators supported by GS. Staff evaluation and selection in cooperation with the Human Resources department and the factory management. Validation of information related to the presence of operators at work. The undertaking of all actions (including "Warnings"), in accordance with ContiTech Thermopol rules. Professional attitude in all relations with employees.
- Supporting the Production Director in planning and forecasting production costs in cooperation with the controlling department. Monitoring and ensuring compliance with the planned budget and cost objectives.
- Supervise and organize all the activities and responsibilities of the shift leaders and the operators are also responsible for all the activities of the shift leaders. Daily direct activities within the department to fulfill the objectives of the department and the factory.
- Ensuring compliance with the work plan established by production planning and superiors, by all shift supervisors, as well as by all operators and compliance with working time.
- Ensuring the preparation of each shift change. Responsible for all aspects that exceed the competence limits of the shift supervisors.
- Implementation of all projects, production, or personnel programs, e.g. PIP, 5S, TPM, and Kaizen in the production area. Ensuring their daily operation as well as the responsibility of continuous data improvement. Controlling the 5S/TPM checklists for each machine by the program and defining measures for the current level/status, if necessary.
- Coordinates production activities together with other departments, e.g. HR, Logistics, Production-Planning, Quality, IE, Maintenance, and Controlling
- Responsible together with the Quality Manager for all quality issues in



职位号码

**REF693370**

工作职能

制造运营与生产

所在地

**Timișoara**

领导力级别

领导团队

工作场所灵活度

现场办公

法律实体名称

**S.C. ContiTech Romania S.R.L.**

the production lines. Responsible for "quality in production" which means, for example, the self-control of the operators.

- Knowledge and understanding of the technological flow. Responsible for implementing all new work procedures and maintaining existing objectives. It is ensured that the production process respects the work instructions as well as the specified parameters and performance objectives. Identifies and defines performance standards and establishes objectives and deadlines.
- It is ensured that the operators know and respect the procedures of quality, safety, fire prevention, and the rules for protecting the environment according to the legal and internal regulations. It is ensured that all operators know and respect the collection and handling of chemical products. Immediate actions are aimed at minimizing the effects of incidents related to ecological problems, accidents, and chemical spills. Taking action to avoid accidents.
- Motivating subordinates to improve work safety, environmental protection, and fire prevention. Reducing energy consumption.

## 职位要求

We are looking for:

- University Studies
- Leadership skills
- Communication skills, solving problems and conflicts
- Minimum 5 years production experience
- Experience in leading teams
- Knowledge of SAP 4Hana
- English - advanced

## 我们可以提供

**What we offer:**

- **The 13th salary** – Paid once a year, in December;
- **Meal tickets** - With a value of 40 Ron;
- **Hybrid schedule** – Work-life balance is important, so we offer a flexible schedule. Please agree on this with your superior;
- **Private Health Insurance** – Health is the most important, so we offer you a medical subscription through Signal Iduna;
- **Referral bonuses** - We encourage colleagues to refer new candidates to us and, at the same time, to get the chance to receive a bonus;
- **Bookster** – Feed your body and your mind. You can borrow books and you'll receive them at the office;
- **Sports benefits**- It's important to stay active, so we offer you the 7Card;
- **Discounts at our partners** – We collaborate with different vendors, and we receive discounts for various products/ services like rubbers, restaurants, kindergartens, etc;
- **System for Rewarding Improvement Ideas** – We have an internal improvement program (Continental Idea Management) that gives you the opportunity to come up with ideas and to be honored with an attractive bonus (this is established by the CIM team according to your improvement idea);
- **Happy days** – If you or your child is getting married, or you become a parent, you receive some extra free days;

- **Life events celebration** - If your family is growing, we praise your newborn with a bonus;
- **Unfortunate events** - In case of unhappy events in your life, we support you by offering you free days and financial support (handled on a case-by-case basis);
- **Extra vacation days** - You begin with 22 vacation days/year, and starting with the 3rd year with us, we offer you 1 more day of vacation and, afterward from 2 to 2 years you'll get one more extra day (the maximum you can achieve is 27);
- **Transport from the Timisoara area** - You can choose to come with the bus provided by the company if you'll work from the plant location/office;
- **Professional development** - Many opportunities to develop yourself within the company;
- **Diversity and multicultural mindset** - We encourage you to join us no matter who, where, or what you are. We have colleagues from different nations and a variety of languages are spoken in our company.

Ready to drive with Continental? Take the first step and fill in the online application.

## 关于我们

Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded in 1871, the technology company offers safe, efficient, intelligent and affordable solutions for vehicles, machines, traffic and transportation. In 2022, Continental generated sales of €39.4 billion and currently employs around 200,000 people in 57 countries and markets.

The ContiTech group sector develops and manufactures, for example, cross-material, environmentally friendly and intelligent products and systems for the automotive industry, railway engineering, mining, agriculture and other key industries. Guided by the vision of "smart and sustainable solutions beyond rubber," the group sector draws on its long-standing knowledge of the industry and materials to open up new business opportunities by combining various materials with electronic components and individual services.