Intern - Liaison activities in Jalisco's ecosystem

Ihre Aufgaben

Support for R&D PPP activities as:

- Support in monthly reports
- Update of project information
- Creation of databases
- Support in changes and observations
- Support in collecting signatures for letters
- Gather invoices, review tax data and requirements
- Collect supporting documentation for expenses (xml, proof of payment, SAT validation, clearings, PO, import request etc).
- Support in equipment inventory
- Labeling of equipment related to PPP projects
- Photograph and location of the equipment related to PPP projects
- Collection of indicator documentation
- Physical and digital files of the projects

Ihr Profil

- Academic:
  - Active engineering student: Industrial, systems or related.
- Skills:
  - English Intermediate
  - Microsoft Office
  - Problem solving
  - Quality orientation
  - Delivering results
  - Commitment

Unser Angebot

At Continental we are committed to building an inclusive and discrimination-free ecosystem in Mexico, these principles are rooted in our corporate philosophy and culture. Therefore, it is totally forbidden to request a pregnancy or HIV test as part of our selection processes.

#LI-LZ1

Ready to drive with Continental? Take the first step and fill in the online application.

Über uns

Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded in 1871, the technology company offers safe, efficient, intelligent and affordable solutions for vehicles, machines, traffic and transportation. In 2021, Continental generated sales of €33.8 billion and currently

Job ID
REF69104M

Arbeitsbereich
Forschung und Entwicklung

Standort
Guadalajara - Santa Anita

Ansprechpartner
Luz Zúñiga

Rechtliche Einheit
Continental Automotive Guadalajara México, S. de R.L. de C.V.

employs more than 190,000 people in 58 countries and markets.