HR & Reward Projects Intern (IDA:2024-00087)

Responsabilităţi

Project management support tasks

- Track project schedule, milestones and deliverables
- Follow up with workstreams to review and update Actions Log and monitor issues resolution
- Consolidate progress status reports and provide on-going updates to project teams and key stakeholders
- Assist in stakeholder alignment mapping and change impact analysis
- Support on policy documentation, process manuals and communication materials
- Prepare and organize workshops and project meetings including presentations for stakeholders

Data analytics, reporting and market research

- Manage data collection for review and analysis
- Develop summary reports and dashboards for multiple stakeholders
- Conduct research and prepare market analysis on HR related topics
- Support data management activities, including simulations and modelling

Cerinţe

- Degree in Economics / Finance / Data Analytics / Market Research, preferably with master's degree
- Experience with data analytics applications; Excel based analysis from multiple sources, Power BI
- Familiar with project management tools
- Good communication skills, positive learning attitude and confident in sharing ideas
- Strong analytical skills, astute and meticulous
- Multi-tasking skills, with tenacity to work with tight deadlines
- Adaptable working under a challenging and ever-changing environment

Oferta noastră

Ready to drive with Continental? Take the first step and fill in the online application.

Despre noi

Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded in 1871, the technology company offers safe, efficient, intelligent and affordable solutions for vehicles, machines, traffic and transportation. In 2021, Continental generated sales of €33.8 billion and currently

Job ID
REF66801E

ID poziţie
Inginerie

Domeniul de activitate
Singapore

Persoană juridică
Continental Automotive Singapore Pte. Ltd.

employs more than 190,000 people in 58 countries and markets. On October 8, 2021, the company celebrated its 150th anniversary.

The Automotive group sector comprises technologies for passive safety, brake, chassis, motion and motion control systems. Innovative solutions for assisted and automated driving, display and operating technologies, as well as audio and camera solutions for the vehicle interior, are also part of the portfolio, as is intelligent information and communication technology for the mobility services of fleet operators and commercial vehicle manufacturers. Comprehensive activities relating to connectivity technologies, vehicle electronics and high-performance computers round off the range of products and services.