Accounts Payable Accountant with French - CABS (TM)

あなたの仕事内容

You will be part of the Accounts Payable team and responsible for the following activities:

- Perform professional accounting duties, involving the review of source documents used for accounting, maintenance of ledgers, registers or other records and preparation of periodic and specific financial reports in line with accounting standards and internal procedures;
- Check if the accounting documents related to Accounts Payable are according to the legal requirements, internal procedures and solve the inconsistencies;
- Bookkeeping using SAP system, the data related to Accounts Payable area of responsibility;
- Prepare monthly closing by making reconciliations of the data related to Accounts Payable and verify the specific accounts;
- Prepare reports related to Accounts Payable and follow up the overdue situation for each vendor from his/her area of responsibility;
- Access and work on different WEB applications;
- Actively participate in the monthly, quarterly, annual financial statements, external and internal audits;
- Be a contact person for internal specialized departments and external business partners;
- Propose and implement improvements of the procedures and tools. Actively participate to the digitalization and automatization of his/her area of responsibility;
- Know company quality policy and the impact of his activities in achieving quality targets.

あなたのプロフィール

- University degree (Economics);
- Relevant experience in Accounts Payable area is a plus;
- Good knowledge of spoken and written English;
- French language is a must;
- Safe handling of accounting processes in SAP FI, MM, is a plus;
- High communication skills and strong team spirit;
- Oriented towards delivering high quality services and results;
- Self-derived person, structured, with analytical thinking skills;
- IT skills: Microsoft office (especially Excel);
- Relevant professional qualification is a plus.

オファー

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会社概要

Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded in 1871, the technology company offers safe, efficient, intelligent and affordable solutions for vehicles, machines, traffic and transportation. In 2023, Continental generated sales of €41.4 billion and currently employs around 200,000 people in 56 countries and markets.