

# Accounts Receivable Accountant with French - CABS (TM)

## Ihre Aufgaben

- Perform professional accounting duties, involving the review of source documents used for accounting, maintenance of ledgers, registers or other records and preparation of periodic and specific financial reports in line with accounting standards and internal procedures;
- Check if the accounting documents related to Accounts Receivable are according to the legal requirements, internal procedures and solve the inconsistencies;
- Bookkeeping using SAP system, the data related to Accounts Receivable (invoices, claims, incoming payments, credit notes, debit notes) or issue documents;
- Supervise the credit monitor and perform the dunning process with the customer;
- Prepare monthly closing by making reconciliations of the data related to Accounts Receivable and verify the specific accounts;
- Prepare reports related to Accounts Receivable and follow up the overdue situation for each customer from his/her area of responsibility;
- Access and work on B2B (business to business) customer portals;
- Actively participate in the monthly, quarterly, annual financial statements, external and internal audits;
- Be a contact person for internal specialized departments and external business partners;
- Propose and implement improvements of the procedures and tools. Actively participate to the digitalization and automatization of his/her area of responsibility;
- Know company quality policy and the impact of his activities in achieving quality targets.

## Ihr Profil

- University degree (Economics);
- Relevant experience in Accounts Receivable area is a plus;
- Good knowledge of spoken and written English;
- French language is a must;
- Microsoft office advanced (especially Excel);
- Safe handling of accounting processes in SAP FI, MM, SD is a plus;
- High communication skills and strong team spirit;
- Oriented towards delivering high quality services and results;
- Self derived persons, structured, with analytical thinking skills.
- Relevant professional qualification (CIMA, CECCAR, ACCA, CAFR, Fiscal consultant) is a plus.

## Unser Angebot

What we offer:



Job ID  
**REF57777J**

Arbeitsbereich  
**Finanzen & Controlling**

Standort  
**Timișoara**

Leadership Level  
**Leading Self**

Job Flexibilität  
**Hybrid Job**

Rechtliche Einheit  
**Continental Automotive Romania  
SRL**

- Integration Program in a professional, young & dynamic team;
- A mentor for your learning period;
- Recommendation Bonuses for new team members;
- Flexible working hours for your studies.

Wellbeing:

- Health & Wellness (Private Health Insurance, Life Insurance, Sport activities etc.);
- Different discounts (glasses, tires, medical, shopping);
- In-house restaurant & coffee corners.

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## **Über uns**

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