

Import Logistics Specialist

Your tasks

The Import Logistics Specialist will be responsible for coordinating the day-to-day operational import activities for North America. This includes imports from all over the world coming into Canada and USA. This does not include movement within North America.

Specific Job Responsibilities:

- Work with freight forwarders, factories, finished goods material managers, and our purchasing community.
- Work in SAP and Excel
- Accountable for maintaining quality and service standards to support overall customer relationships.
- Facilitate shipment approvals for the movement of goods based on the purchasing agreement, instructions, and standardized quotes.
- Challenge and educate the shipment requestor to reduce freight costs whenever possible.
- Facilitate spot quote requests and ensure the timely delivery of those requests for air and ocean moves.
- Calculate volume to effectively determine the correct container to reduce the cost of shipping and timing of deliveries.
- Screen import/export transactions and provide compliance safeguards. Also effectively provide instructions to correct the discrepancy.
- Be the initial contact for the purchasing and buying community when they want to establish a new lane and work with our Logistics supplier to establish standard operating procedures or vendor master instructions including incoterms and standard shipping instructions.
- Serve as the coordinator on the daily operational execution of the import logistics working with our freight forwarder. In some cases, working with the vendor's freight forwarder and brokers to effectively import goods in a timely manner.
- Monitor reports and proactively communicate with the importing plant, purchasing agents, and finished goods material managers to keep them informed on their shipment status constantly working to increase the speed and accuracy.

Your profile

Basic Qualifications

- High School Diploma or GED
- 3+ years of relevant experience
- Proficient in using Microsoft Office suite
- Proficient in Excel
- SAP Experience
- Self-Managed.
- Strong organizational skills and the ability to manage your time and



Job ID
REF57035U

Field of work
Logistics

Location
Lincoln

Leadership level
Leading Self

Job flexibility
Hybrid Job

Legal Entity
ContiTech USA, Inc.

priorities.

- Willing to learn a wide breadth of Logistics and Global Compliance strategies and regulations.
- High level of attention to detail
- Must be fluent in English.
- Good written and oral communication skills

Legal authorization to work in the U.S. is required. We will not sponsor individuals for employment visas, now or in the future, for this job opening.

No relocation is provided for this opportunity.

Preferred Qualifications

- Technical training or certifications are a plus
- Bachelors degree in business is preferred but not required

Our offer

All your information will be kept confidential according to EEO guidelines.

EEO-Statement:

EEO / AA / Disabled / Protected Veteran Employer. Continental offers equal employment opportunities to all qualified individuals, without regard to unlawful consideration to race, color, sex, sexual orientation, gender identity, age, religion, national origin, disability, veteran status, or any other status protected by applicable law. In addition, as a federal contractor, Continental complies with government regulations, including affirmative action responsibilities, where they apply. To be considered, you must apply for a specific position for which Continental has a current posted job opening. Qualifying applications will be considered only for the specific opening(s) to which you apply. If you would like to be considered for additional or future job openings, we encourage you to reapply for other opportunities as they become available. Further, Continental provides reasonable accommodations to qualified individuals with a disability. If you need assistance in the application process, please reply to Careers@conti-na.com or contact US Recruiting at 248.393.5566. This telephone line and email address are reserved solely for job seekers with disabilities requesting accessibility assistance or an accommodation in the job application process. Please do not call about the status of your job application, if you do not require accessibility assistance or an accommodation. Messages left for other purposes, such as following up on an application or non-disability related technical issues, will not receive a call back.

Ready to drive with Continental? Take the first step and fill in the online application.

About us

Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded in 1871, the technology company offers safe, efficient, intelligent and affordable solutions for vehicles, machines, traffic and transportation. In 2023, Continental generated preliminary sales of €41.4 billion and currently employs around 200,000 people in 56 countries and markets.

ContiTech is one of the world's leading industry specialists. The Continental group sector offers its customers connected, environment-friendly, safe, and convenient industry and service solutions using a range of materials for off-highway applications, on rails and roads, in the air, under and above the ground, in industrial environments, for the food sector and the furniture industry. With about 42,000 employees in more than 40 countries and sales of some 6.8 billion euros (2023), the global industrial partner is active with core branches in Asia, Europe, and North and South America.