

Accounts Payable Sr Analyst

Your tasks

The Accounts payable senior analyst is responsible for coordinating the end-to-end process of cash disbursements, focusing on legal and corporate compliance to process invoices and payments for Intercompany processes and organizing the accounts payable projects as an AP Key user.

Key Roles & Responsibilities.

- Coordinate the projects for accounts payable as SAP key user for the AP module.
- Oversees and coordinates the activities within the Accounts Payable Intercompany Process.
- Ensure completeness, accuracy, and timeliness of payments.
- Provide performance feedback and define development measures for team members.
- Identify, define, and implement process improvement solutions.
- Standardize the process for maximum efficiency.
- Monitor and execute internal control procedures.
- Track the KPIs and support the team in achieving the targets.
- Identify internal control risks and implement action plans.
- Establish controls to ensure the quality of the processes.

Your profile

- Bachelor's degree in accounting or related field.
- Advanced English.
- Highly Organized.
- Excellent Customer service skills.
- Experience:

Three years in Purchase to Pay processes.

Accounting and financial systems.



Job ID
REF56917Y

Field of work
Finance and Controlling

Location
San Luis Potosí - Contitech

Leadership level
Leading People

Job flexibility
Hybrid Job

Contact
AZAEL TERRONES

Legal Entity
ContiTech Mexicana, S.A. de C.V.

Project management (desirable).

Shared Services Operations.

- Knowledge:

Process improvement and problem-solving tools (desirable).

Proficient usage of SAP.

End-to-end Cash Disbursements process.

Understanding of internal control elements Internal controls.

Proficient usage of Microsoft Office.

Our offer

Continental we are committed to building an inclusive and discrimination-free ecosystem in Mexico, these principles are rooted in our corporate philosophy and culture. Therefore, it is totally forbidden to request a pregnancy or HIV test as part of our selection processes.

#LI-AT1At

Ready to drive with Continental? Take the first step and fill in the online application.

About us

Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded in 1871, the technology company offers safe, efficient, intelligent and affordable solutions for vehicles, machines, traffic and transportation. In 2022, Continental generated sales of €39.4 billion and currently employs around 200,000 people in 57 countries and markets.