

CN_Import and Export Specialist

Tus actividades

Ensure all imports and export for tire business, Maintaining correct shipment arrival dates in the system, prepare all kinds of importing related documents.

Imports and Export

- Document preparation for Customs clearance application.
- Coordinating payment processes of Customs Duty and VAT
- Payment preparation for intercompany accounts (Foreign currency)
- Points out special logistics requirements and needs of the market/region to adapt the changes needed (in alignment with the central Supply Chain Planner)

System maintenance

- Maintain filing system of all the related documents and track the status of the cargo from the departure up to the final destination
- Maintaining correct arrival dates of shipment into SAP system
- System development/improvement as requested

Label management

- Label tracking (order, stock and shortage...)
- KPI measurement and improvement for further action/plan
- Auto-labelling and RFID management (solution/operation follow-up)

Service provider monitoring

- Monthly payment check and payment request.
- KPI review and improvement for the service providers



Job ID
REF566820

Área
Administration and Assistance

Ubicación
shanghai

Nivel de liderazgo
Leading Self

Flexibilidad laboral
Hybrid Job

Nombre de contacto
Millie Mi

Unidad jurídica
Continental Tires Co., Ltd.

Tire Tracking management

- Database tracking, collection and maintenance.
- Scan result vs database accuracy analysis and KPI measurement/adjustment
- EDI connection/further improvement as project requested

Dashboard and data analyze

- Collect, clean and analyze large volumes of data from various sources, ensuring data accuracy and integrity
- Utilize data visualization tools to create intuitive dashboards and reports for internal teams
- Accrue and Budget estimation/calculation/setting/analysis on both of cost and service levels (review and action)

Others

- Fulfill the tasks assigned by Department head when needed
- Place purchase order in CEOS
- Understand the warehouse and transportation process, assist the daily management of warehouse and transportation, such as: DOT maintenance, etc.

Tu perfil

Bachelor degree in logistics and trading are preferred

Import and export knowledge

SAP system familiarity and excel skill needed

Supply chain knowledge

Lo que ofrecemos

您愿意与我们共同驾驭未来吗？即刻填写在线申请吧！

Acerca de nosotros

大陆集团专业开发前沿性技术与服务，以人和货物运输为着眼点，致力于打造可持续且可联动的交通方式。集团成立于 1871 年，作为一家科技企业，它负责为车辆、机器、交通及运输行业提供安全、高效、智能且经济实惠的解决方案。2022 年，大陆集团实现营收 394 亿欧元，目前在全球 57 个国家和市场地区雇用约 20 万名员工。轮胎子集团凭借其为汽车、卡车、公共汽车、两轮和特种轮胎领域打造

的优质产品组合，已成为创新型轮胎技术解决方案的代名词。集团以轮胎与促进可持续发展为着眼点，相应推出了多款智能型产品和服务。针对专业经销商和车队管理商，轮胎子集团在其他服务的基础上，为之打造了数字轮胎监控和轮胎管理系统，从而在保持车队机动性的同时，亦提高了车队效率。凭借其轮胎业务，大陆集团为实现安全、高效以及环保的交通方式做出了重要贡献。