

Cash Management Analyst

Your tasks

The Cash Management Analyst is responsible for the bank reconciliation, online banking, cash pooling, loans handling, cash liquidity forecast and payments.

Key Success Factors

- Responsible for Cash Management processes as specified above
- Communicate to bank and suppliers for reconciliation and inquiries
- Responsible in researching and resolving daily issues and bank reconciling items
- Perform root cause analysis (RCAs) of errors and implement corrective actions or communicate to responsible team(s)
- Contributes to the Cash Management team to meet business objectives with continued encouragement to use critical thinking to utilize the best and most efficient practices.
- Ensures compliance with Accounting Controls and other internal policies and procedures.
- Other duties and special projects as assigned

Your profile

- Fluent in English
- Bachelors Degree preferably Major in Finance, Business, Accounting, or Economics. Or with 3-5 years of related professional experience or equivalent combination of education and experience.
- 1 to 2 years of professional experience in payment application, deductions, or other related accounts receivable functions.
- Experience in Banking and Cash Management processes - Bank Reconciliation, Online banking, Payment Processing and Cash Forecast preferred.
- Small group project or process improvement initiative
- 1 to 2 years experience in a BPO or shared services environment
- Experience with SAP and advanced Excel skills preferred
- Accuracy and attention to detail
- Ability to take ownership of work
- Ability to work well both independently and in a team environment with minimal supervision
- Ability to deliver timely and accurate work output in a fast-paced and dynamic environment

Our offer

- Hybrid work setup
- HMO upon hire
- Values-based culture
- Work-life balance
- Learning Opportunities



Job ID
REF55620Y

Location
Taguig

Leadership level
Leading Self

Job flexibility
Hybrid Job

Legal Entity
Continental Global Business Services Manila, Inc.

Ready to drive with Continental? Take the first step and fill in the online application.

About us

- Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded in 1871, the technology company offers safe, efficient, intelligent, and affordable solutions for vehicles, machines, traffic and transportation.

Continental Global Business Services in Manila started in June 2012 as Veyance Technologies Inc. and was acquired by Continental AG in January 2015. On the same year, it legally changed the company name to Continental Global Business Services Manila Inc., which reflects its global presence as a full-fledged subsidiary of ContiTech Division in Continental AG.

On January 2024, Continental Automotive Business Services (CABS) Hub APAC joined GBS Manila. CABS Hub APAC (formerly known as Finance Service Center Philippines - FSCP), started on 2012. It provides end-to-end accounting services in APAC Region with workstreams: Accounts Payable, Accounts Receivable, Master Data Management, Cash Management, General Ledger, Statutory Reporting, and Process Excellence.