

Intercompany Accountant

Your tasks

The Intercompany Accountant is responsible for the accurate and timely review of balances with counterparts, identifying any required adjustments and resolving any group consolidation issues. He/she is expected to act as a subject matter expert and a key point of contact for affiliates they handle globally.

Manage data integrity and preparation of financial information related to Intercompany to ensure completeness, accuracy, timeliness and accessibility

Collect and/or prepare appropriate supporting documents for recording intercompany transactions in accordance with reporting deadlines.

- Prepare / record debit and credit notes in accordance to intercompany standards.

- Obtain explanations, analyze and resolve month to month variances.

Compliance (i.e., preparation of account analysis/reconciliations, Journal entries and adherence to accounting policies and procedures

- Complete month end, quarter end and the year end close process based on timelines set

- Prepare and record Intercompany related journal entries

- Work closely with local Finance contacts during closing to ensure completeness, accuracy, timeliness, accessibility and consistency to corporate policies and IFRS

- Execute internal control procedures to ensure that company assets are adequately protected including but not limited to reconciliation of Intercompany accounts

- Responsible for intercompany process and compliance with Transfer Pricing policies.

- Analyze ICR tool balances, investigate and resolve any difference noted in accordance to intercompany standards

- Prepare and analyze aging report for intercompany Accounts Payable and Accounts Receivable with status.

- Complete year end reporting such as TX Matching and Related Party Transaction Disclosures.

- Prepare and compile audit requests, collaborate with internal and external audit teams and provide balance sheet fluctuation explanations, as required

Responsible to meet or exceed in accordance to Service Level Agreements, output performance metrics, related Key Performance Indicators, goals, and stated expectations

- Resolve issues and outstanding open items through appropriate channels (i.e, escalations, collaboration with team members and/or other work streams)

- Act as a key contact to address queries or issues with Intercompany reporting.



Job ID
REF55033R

Location
Taguig

Leadership level
Leading Self

Job flexibility
Hybrid Job

Legal Entity
Continental Global Business Services Manila, Inc.

- Provide support or inputs in the preparation and updates of Intercompany work instructions and documentations.

Identify and support implementation of Intercompany process and technology related improvement opportunities

Identify, present and support execution of process improvements ideas and additional activities assigned by Team Lead or Service Delivery Manager.

Act as a back up for his /her colleagues process and deliverables.

Your profile

- BS Accountancy graduate, preferably Certified Public Accountant (CPA)
- Proficient in Microsoft Office
- 3 years experience in Intercompany, GL experience is a plus with knowledge in SAP
- Has deep knowledge of relationships and dependencies between the General Ledger and other SAP modules
- Demonstrated ability to analyze results to include presentation of findings and execution of change deemed necessary to promote improvement.
- Experience in working with international teams is required
- Good customer service

Our offer

- Hybrid work setup
- HMO upon hire
- Values-based culture
- Work-life balance
- Learning Opportunities

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About us

Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded in 1871, the technology company offers safe, efficient, intelligent, and affordable solutions for vehicles, machines, traffic and transportation.

Continental Global Business Services in Manila started in June 2012 as Veyance Technologies Inc. and was acquired by Continental AG in January 2015. On the same year, it legally changed the company name to Continental Global Business Services Manila Inc., which reflects its global presence as a full-fledged subsidiary of ContiTech Division in

Continental AG.

On Jan 2024, Continental Automotive Business Services (CABS) Hub APAC joined GBS Manila. CABS Hub APAC (formerly known as Finance Service Center Philippines - FSCP), started on 2012. It provides end-to-end accounting services in APAC Region with workstreams: Accounts Payable, Accounts Receivable, Master Data Management, Cash Management, General Ledger, Statutory Reporting, and Process Excellence.