

Working Student - Backoffice Inbound Supply Chain Management within Group Purchasing (m/f/d) - REF52858L

Your tasks

To support our team at the location Hanover in the field of Inbound Supply Chain Management, we are looking for a working student (m/f/diverse) for a duration of 12 months starting by September and with a working time of 20 hours per week.

Your main tasks will comprise

- Support EDI (Electronic Data Interchange) central key user team in day to day operations.
- Support with EDI trainings for suppliers and plants
- Set-up technical connection of new EDI suppliers
- Responsible for monthly Power BI report to identify new potential EDI connections
- Project work, e.g. market screening for alternative EDI tool
- Support expert team with standard reporting tasks and data analysis on request
- Present “Tips and Tricks segment” in monthly Raw Material Purchasing call

Additional areas for back office support

- RMDP (Raw Material Demand Planning) process
- Stock management
- Global supply chain set-up and risk management
- Raw material warehouse management
- Take up own projects after onboarding and training is completed

Your profile

- Students of Business Administration, Operations & Supply Chain Management, Business Information Systems or similar field of study
- Expert knowledge of Microsoft Office Excel
- Preferable knowledge of SAP R/3, SAP BW and Power BI
- Fluent English skills (written and spoken)
- Analytical mindset with passion for processes and systems
- Presentation skills

Please remember to upload your current matriculation certificate as well as your current grade table, as these are mandatory for processing your application. If required, please submit your valid residence permit as well as your work permit including the additional sheet.

Applications from severely handicapped people are welcome.

Our offer



Job ID
REF52858L

Field of work
Purchasing

Location
Hanover

Contact
Jana Janotta

Legal Entity
Continental Aktiengesellschaft

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About us

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