

## HR Business Partner

### Your tasks

The position is responsible for:

1. Statutory Labour Compliances (certifications, permits, registrations, periodical filing of reports and returns)
2. Collaboration with local authorities and government offices
3. Travel management, Payroll input to the central HR operation center
4. Shopfloor management
5. Recruitment of White/Blue collar employees
6. Employee training
7. Employee service management eg. canteen, transportation
8. Report incidents immediately on occurrence
9. Employee Engagement activities
10. Reward and Recognition

### Your profile

- HR professional qualification (MBA HR/ MPM / DLL )
- 7-8 years experience in statutory compliances
- Must have worked in union environment and supported in long terms settlements
- Good skills in Interpersonal, Problem solving, Negotiation and Analytics will be required

### Our offer

What we offer:

Opportunity with a growing Organisation & Development and career growth with a global organisation.

Ready to drive with Continental? Take the first step and fill in the online application.

### About us

**Continental Surface Solutions India plant** manufactures premium surface materials for both passenger cars and 2-wheelers. The products include Acella Eco and Acella Lux materials, which add aesthetic value to vehicle interiors. Today, the plant supplies to all the major OEMs in the country and plans to service the ASEAN region in future too.



Job ID  
**REF48629Y**

Location  
**Village: Kesurdi**

Leadership level  
**Leading Self**

Job flexibility  
**Onsite Job**

Legal Entity  
**CONTINENTAL SURFACE  
SOLUTIONS INDIA PRIVATE  
LIMITED**