# **Data Analyst Engineer**

### 工作职责

As Data Analyst Engineer, you are responsible to coordinate budget planning and budget reporting related activities for our global central engineering organization components business. The position requires very good understanding and know-how in budget planning and controlling, reporting and respective tooling. It also requires good communication skills for collaborating with internal and external stakeholders. You are responsible for the approval and ordering process for external suppliers as well. In order to reach a solid planning and reporting you offer transparency on all R&D planning and budget related aspects with well-designed reports and dashboards, so that management can base operational and strategic decisions upon that.

Your tasks will focus on the following activities:

- Coordination of global projects and invest budget planning
- Coordination of approval and ordering process for external services
- Coordination of capacity management in regard to personnel requests
- Coordination of headcount and cost centre planning
- Maintaining planning and reporting infrastructure for leaders as well as project managers in the organization
- Leading improvement projects in the context of budget and planning management e.g. introduction of new tools, reporting formats, planning processes etc.
- Development of reporting dashboards and reports
- · Performing data analysis for specific management views
- Coordination of working students for budget and planning related tasks
- Moderation of budget review meetings

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#### 你的档案

- Academic degree in business, engineering or comparable qualification
- Expert knowledge on MS Office (especially Excel, PowerPoint, Power BI)
- Good understanding of modern data analytic methods
- Basic knowledge on database design
- Knowledge of automotive standards (e.g. ISO/TS16949, APQP, Automotive SPICE, ISO26262) desirable
- Very good English language skills written and spoken
- Working with a high degree of responsibility, result-oriented and equipped with a good sense of team spirit
- Capability to structure, visualize and document
- Very good communication with internal and external stakeholders



职位号码 **REF44765O** 

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