

UK RE: C360 Galahad Controller

Your tasks

Please only apply if you live within a daily commutable distance of Plymouth, Devon

AREAS OF RESPONSIBILITY

Galahad Tasks

- Ensures daily support tasks are completed and communicated within the agreed timescales
- Supports Sales Team / Account Managers / Customers with administrative requests

Recharges

- Verifies and communicates recharges to customers dealing with any queries and consolidating where necessary
- Updates PO validating information and submits to Finance
- Controls, cleanses and chases outstanding cost

Fleet

- Maintains Fleet master data
- Resolves fleet queries

Billing

- Ensures weekly / monthly billing and reporting to fleet customers within agreed timescales
- Resolves customer queries and makes necessary data corrections
- Handles invoice disputes (internally and externally)

Reporting

- Creates and maintains reports to provide support data, scheduling of automated reports
- KPI generation
- Analyses data highlighting cost control trends & identifies overspend

Quality

- Ensures a high level of data accuracy
- Maintain company quality standards at all time

Communication

- Provides regular feedback to both internal and external customers
- Communicates effectively on all levels

Other

- To undertake other reasonable duties as required from time to time in



Job ID
REF36373T

Location
Lee Mill Industrial Estate

Leadership level
Leading Self

Job flexibility
Remote Job

Legal Entity
Bandvulc Tyres Limited

support of the effective running of C360

Your profile

- Excellent knowledge of the Truck Tyre fleet market
- Advanced Office 365 knowledge including excel
- Analytical Skills
- Experience generating, using and manipulating reports
- Good Verbal & Written Communication

Our offer

Salary: £26,040.45 (£12.52)

Hybrid Working: 2 days in the office and 3 days at home. **After** successful completion of 6-8 weeks training based in the head office at Lee Mill, Ivybridge.

Ready to drive with Continental? Take the first step and fill in the online application.

About us

Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded in 1871, the technology company offers safe, efficient, intelligent and affordable solutions for vehicles, machines, traffic and transportation. In 2021, Continental generated sales of €33.8 billion and currently employs more than 190,000 people in 58 countries and markets. On October 8, 2021, the company celebrated its 150th anniversary.

With its premium portfolio in the car, truck, bus, two-wheel and specialty tire segment, the Tires group sector stands for innovative solutions in tire technology. Intelligent products and services related to tires and the promotion of sustainability complete the product portfolio. For specialist dealers and fleet management, Tires offers digital tire monitoring and tire management systems, in addition to other services, with the aim of keeping fleets mobile and increasing their efficiency. With its tires, Continental makes a significant contribution to safe, efficient and environmentally friendly mobility.