

Human Resources Internship

Your tasks

POSITION SUMMARY:

The Human Resources Internship at Continental is a once in a lifetime opportunity to support an automotive manufacturing plant in New Braunfels, Texas. The \$110 million facility manufactures Advanced Driver Assistance Systems for automated and assisted driving. The HR Internship position is a developmental role to gain practical experience in a human resource function and support the needs of the Human Relations Department. In this capacity, the HR Intern will contribute to successful HR operations for the facility. This position is scheduled to work full-time.

RESPONSIBILITIES:

- Execute project to automate current manual HR tasks and reporting methods
- Execute hourly market compensation wage benchmarking project
- Execute audit of HR records to include review of record retention
- Participate in planning and execution of employer branding and community engagement
- Participate in planning and execution of communication and engagement activities and programs
- Support special projects aligned with HR strategy including but not limited to: recruiting, training, talent management, recognition, engagement, and communication programs
- Serve as resource for employees for various functions (benefits, payroll, policies, etc.)
- Support other HR and clerical duties as assigned

WHY YOU SHOULD APPLY:

- Once in a lifetime opportunity to gain hands on HR experience in manufacturing
- Awesome employee discounts on travel, electronics, vehicles, and more
- Holiday pay
- Experience working for a global industry leader!

Your profile

QUALIFICATIONS:

- Currently enrolled in an accredited University Degree Program
- Pursuing a Bachelor's or Master's degree in Human Resources, Communication, Psychology, Business Administration, or other



Job ID
REF2557D

Field of work
Human Resources

Location
New Braunfels

Legal Entity
**Continental Autonomous
Mobility US, LLC**

related studies

- 3.0 overall GPA or higher
- Intermediate user of Microsoft Office (Outlook, Excel-Pivot Table, V-Lookup, PowerPoint, Word)
- Legal authorization to work in the U.S. is required. We will not sponsor individuals for employment visas, now or in the future, for this job opening
- Relocation is not available for this opportunity

Preferred:

- Prior HR internship experience
- Experience working in manufacturing
- Experience automating manual reporting, tasks or processes via electronic tools

Our offer

All your information will be kept confidential according to EEO guidelines.

EEO-Statement:

EEO / AA / Disabled / Protected Veteran Employer. Continental offers equal employment opportunities to all qualified individuals, without regard to unlawful consideration to race, color, sex, sexual orientation, gender identity, age, religion, national origin, disability, veteran status, or any other status protected by applicable law. In addition, as a federal contractor, Continental complies with government regulations, including affirmative action responsibilities, where they apply. To be considered, you must apply for a specific position for which Continental has a current posted job opening. Qualifying applications will be considered only for the specific opening(s) to which you apply. If you would like to be considered for additional or future job openings, we encourage you to reapply for other opportunities as they become available. Further, Continental provides reasonable accommodations to qualified individuals with a disability. If you need assistance in the application process, please reply to Careers@conti-na.com or contact US Recruiting at 248.393.5566. This telephone line and email address are reserved solely for job seekers with disabilities requesting accessibility assistance or an accommodation in the job application process. Please do not call about the status of your job application, if you do not require accessibility assistance or an accommodation. Messages left for other purposes, such as following up on an application or non-disability related technical issues, will not receive a call back.

Ready to take your career to the next level and join us at the start of something extraordinary? Apply now to become a part of our company and drive the future mobility together with us!

About us

Continental develops pioneering technologies and services for sustainable and connected mobility of people and their goods. Founded in 1871, the technology company offers safe, efficient, intelligent and

affordable solutions for vehicles, machines, traffic and transportation. In 2021, Continental generated sales of €33.8 billion and currently employs more than 190,000 people in 58 countries and markets. On October 8, 2021, the company celebrated its 150th anniversary. The Automotive group sector comprises technologies for passive safety, brake, chassis, motion and motion control systems. Innovative solutions for assisted and automated driving, display and operating technologies, as well as audio and camera solutions for the vehicle interior, are also part of the portfolio, as is intelligent information and communication technology for the mobility services of fleet operators and commercial vehicle manufacturers. Comprehensive activities relating to connectivity technologies, vehicle electronics and high-performance computers round off the range of products and services.

Join the New Braunfels, TX team for the exciting journey of a new facility start-up (Greenfield). The \$110 million facility will manufacture Advanced Driver Assistance Systems for automated and assisted driving.