

Accounts Receivable - Junior Analyst

Descrição da função

We are seeking a detail-oriented and organized Accounts Receivable Junior Analyst to join our finance team in Guarulhos, Brazil. This entry-level position offers an excellent opportunity for individuals looking to start their career in finance.

- Assist in managing accounts receivable processes and maintaining accurate financial records
- Process and post customer payments in a timely and accurate manner
- Reconcile customer accounts and investigate discrepancies
- Generate and distribute customer invoices and statements
- Follow up on overdue accounts and assist with collections efforts
- Prepare and analyze accounts receivable reports
- Collaborate with other departments to resolve billing issues and customer inquiries
- Support month-end closing activities related to accounts receivable
- Contribute to process improvement initiatives within the accounts receivable function

Requisitos

- Bachelor's degree in Accounting, Finance, or related field (preferred)
- 0-2 years of experience in accounts receivable or related field
- Proficiency in Microsoft Excel and familiarity with ERP software (SAP)
- Numerical and analytical skills with a keen attention to detail
- Time management and organizational abilities
- Effective written and verbal communication skills
- Basic understanding of accounting principles and financial processes
- Ability to work efficiently in a fast-paced environment
- Fluency in Portuguese and English (preferred)
- Problem-solving skills and ability to work independently
- Commitment to maintaining confidentiality of financial information

O que oferecemos

Ready to take your career to the next level and join us at the start of something extraordinary? Apply now to become a part of AUMOVIO and drive the future mobility together with us!

Quem somos

Continental's Automotive group sector is expected to be listed as independent company "AUMOVIO" in September 2025. With ~93,000 employees worldwide and annual sales of ~€20 billion, we are entering an exciting new era.

AUMOVIO stands for highly developed electronic products and modern



Identificação da vaga
REF2405P

Área funcional
Finance and Controlling

Local
Guarulhos

Nível de liderança
Leading Self

Modalidade de trabalho
Hybrid Job

Pessoa jurídica
**Continental Brasil Indústria
Automotiva Ltda.**

mobility solutions. In addition to its strong market position with innovative sensor solutions, displays, and technologically leading braking and comfort systems, AUMOVIO has significant expertise in software, architecture platforms and assistance systems for the rapidly growing future market of software-defined and autonomous vehicles. Our purpose is clear: to make future mobility safe, exciting, connected, and autonomous.