Associate Buyer

Your tasks

The Associate Buyer is responsible for the sourcing, procurement, and supplier management of Raw Materials (RM) and Non-Production Materials (NPM) for the Clinton Tire Plant. This role ensures a reliable, cost-effective supply of materials and services that support production, maintenance, quality, inventory, and financial objectives. The Associate Buyer partners with suppliers, central purchasing teams, and internal stakeholders to manage sourcing activities, supplier performance, inventory needs, and continuous improvement initiatives while ensuring compliance with company procurement policies.

HOW YOU WILL MAKE AN IMPACT

- Manage the sourcing, purchasing, and supply of raw materials, packaging, MRO items, consumables, services, and other non-production materials required to support plant operations.
- Execute procurement activities including supplier selection, quotations, negotiations, contract administration, purchase order management, and SAP master data maintenance.
- Develop and maintain strong supplier relationships to ensure quality, delivery, service, and cost objectives are achieved.
- Lead supplier negotiations related to pricing, contracts, service agreements, claims, corrective actions, and performance improvements.
- Monitor supplier performance and drive corrective actions as needed to improve quality, delivery, responsiveness, and overall value.
- Analyze supplier markets, spend data, and sourcing opportunities to identify cost savings, mitigate supply risks, and improve supply continuity.
- Support implementation of local, regional, and global sourcing strategies with a focus on total cost of ownership, operational efficiency, and sustainability.
- Participate in supplier evaluations, audits, qualifications, and development activities to support business and sourcing objectives.
- Establish and maintain contracts, blanket orders, consignment programs, and other purchasing agreements that optimize inventory and supply performance.
- Collaborate with production, planning, inventory control, warehouse, and maintenance teams to ensure material availability and uninterrupted operations.
- Monitor demand requirements, inventory levels, and supply conditions to balance operational needs with inventory optimization goals.
- Support new product launches, material changes, capital projects, and continuous improvement initiatives through effective procurement and supplier engagement.
- Resolve procurement-related issues involving purchase orders, goods

Job ID
REF100445S

Field of work
Purchasing

Location
Clinton

Leadership level
Leading Self

Job flexibility
Onsite Job

Working time
Full Time

Legal Entity
Continental Tire the Americas, LLC

receipts, invoices, supplier records, and material master data within SAP.
- Partner with central purchasing teams and plant stakeholders to implement sourcing initiatives, supplier agreements, pricing programs, and procurement best practices.
- Monitor and communicate key procurement metrics, including supplier performance, cost savings, inventory health, and service levels.
- Support continuous improvement initiatives focused on cost reduction, supply chain optimization, process efficiency, and operational excellence.
- Ensure compliance with corporate purchasing policies, internal controls, and applicable regulatory requirements.

Your profile

WHAT YOU BRING TO THE ROLE

- Bachelor's degree in Supply Chain Management, Business, Engineering, or related field preferred.
- Minimum 2 of years of purchasing, procurement, supply chain, or materials management experience.
- Strong negotiation, analytical, and problem-solving skills.
- Ability to manage multiple priorities in a manufacturing environment.
- Excellent communication and relationship management skills.
- Proficiency in Microsoft Office applications, particularly Excel.
- Visa sponsorship & relocation for Continental employees only.

ADDITIONAL WAYS TO STAND OUT

- Experience with SAP and MRP systems.

Our offer

THE PERKS

- Immediate Benefits
- Paid Time Off
- Volunteer Time Of
- Tuition Assistance
- Employee Discounts, including tire discounts
- Competitive Bonus Programs
- Employee 401k Match
- Diverse & Inclusive Work Environment
- Employee Resource Groups
- Employee Assistance Program
- Future Growth Opportunities, including personal and professional
- And many more benefits that come with working for a global industry leader!

THE ENVIRONMENT

- Safety is our highest priority and safety procedures / guidelines must

be always adhered to. This includes safety wear such as company issued/approved steel toe shoes, safety glasses, hearing protection, etc. as needed in the required areas.
- Supporting Plant Operation Department (purchasing, supply chain planning, warehouse & transportation) with assigned tasks related to day to day operations, project management, CBS & lean management processes, KPI reporting and continuous improvement activities.

EEO-Statement:

EEO / Disabled / Protected Veteran Employer. Continental offers equal employment opportunities to all qualified individuals, without regard to unlawful consideration to race, color, sex, sexual orientation, gender identity, age, religion, national origin, disability, veteran status, or any other status protected by applicable law. In addition, as a federal contractor, Continental complies with government regulations, including affirmative action responsibilities for qualified individuals with a disability and protected veterans, where they apply. To be considered, you must apply for a specific position for which Continental has a current posted job opening. Qualifying applications will be considered only for the specific opening(s) to which you apply. If you would like to be considered for additional or future job openings, we encourage you to reapply for other opportunities as they become available. Further, Continental provides reasonable accommodations to qualified individuals with a disability. If you need assistance in the application process, please reply to Careers@conti-na.com or contact US Recruiting at 800-821-2727. This telephone line and email address are reserved solely for job seekers with disabilities requesting accessibility assistance or an accommodation in the job application process. Please do not call about the status of your job application, if you do not require accessibility assistance or an accommodation. Messages left for other purposes, such as following up on an application or non-disability related technical issues, will not receive a call back.

Ready to drive with Continental? Take the first step and fill in the online application.

About us

The Company

Tire solutions from the Tires group sector make mobility safer, smarter, and more sustainable. Its premium portfolio encompasses car, truck, bus, two-wheel, and specialty tires as well as smart solutions and services for fleets and tire retailers. Continental delivers top performance for more than 150 years and is one of the world’s largest tire manufacturers. In fiscal 2023, the Tires group sector generated sales of 14 billion euros. Continental's tire sector employs more than 56,000 people worldwide and has 20 production and 16 development sites. Tire solutions from the Tires group sector make mobility safer, smarter, and more sustainable. Its premium portfolio encompasses car, truck, bus, two-wheel, and specialty tires as well as smart solutions and services for fleets and tire retailers. Continental delivers top performance for more than 150 years and is one of the world’s largest

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Are you ready to shape the future with us?