Maintenance Systems Coordinator

Your tasks

The Maintenance Systems Coordinator will:

Responsible for supervision and coordination of PM Technicians. Directly responsible for labor and maintenance costs monitoring and control. Responsible for implementing and monitoring PM programs and schedules.

1. Plan scheduled work, ensure proper execution of PM's, and ensure machine is running on time after the PM is complete.
2. Follow-up on scheduled work.
3. Make area inspections.
4. Work with Reliability Engineer to determine focus items and corrective actions on reliability topics.
5. Work with Reliability Engineer to ensure the PM's are efficient and effective.
6. Monitor and work to improve MTTR and MTBF.
7. Work directly with Maintenance Team Leads to ensure all resources are available for proper and efficient repairs.
8. Cost and labor monitoring.
9. Schedules technicians in their respective area.
10. Order parts and material for PM and projects
11. Set up parts in FRESH.
12. Responsible for proper BOM structure and having the correct parts under each BOM.
13. Perform other duties as directed by Head of Maintenance and Engineering.

NOTE: May not be inclusive of all work required and may be updated as needed.

Your profile

Basic Qualifications:

- Associate's Degree or 2 years experience required.
- Legal authorization to work in the U.S. is required. We will not sponsor individuals for employment visas now or in the future for this job posting.
- No relocation assistance is offered for this position

Preferred Qualifications:

- Bachelor's Degree in related field
- 3-5 years of Industrial Maintenance Experience
- Five (5) years Industrials Experience in planning or equivalent education

Environment:

Job ID
REF100314M

Field of work
Engineering

Location
Mount Vernon

Leadership level
Leading People

Job flexibility
Onsite Job

Working time
Full Time

Salary classification
88,009 USD yearly gross

Legal Entity
Continental Tire the Americas, LLC

- Safety is our highest priority and safety procedures/ guidelines must be always adhered to. This includes safety wear such as hearing protection and steel toe shoes.
- The job is within a non-climate controlled environment where you will be exposed to temperature swings (hot/cold), forklift and pedestrian traffic, and noise. Majority of work completed in a high heat environment.
- The role involves various physical tasks, including lifting, bending, stooping, pushing, pulling, and operating machinery, with comprehensive training provided.

Our offer

THE PERKS

- Immediate Benefits
- Robust Total Rewards Package
- Paid Time Off
- Tuition Assistance
- Employee Discounts, including tire discounts
- Employer 401k Match
- Diverse & Inclusive Work Environment with 20+ Employee Resource groups.
- Employee Assistance Program
- Future Growth Opportunities, including personal and professional
- And many more benefits that come with working for a global industry leader!

The starting annual salary for this role is $88,009 a year.

Salaries are based upon candidate skills, experience, and qualifications, as well as market and business considerations

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EEO-Statement:

EEO / Disabled / Protected Veteran Employer. Continental offers equal employment opportunities to all qualified individuals, without regard to unlawful consideration to race, color, sex, sexual orientation, gender identity, age, religion, national origin, disability, veteran status, or any other status protected by applicable law. In addition, as a federal contractor, Continental complies with government regulations, including affirmative action responsibilities for qualified individuals with a disability and protected veterans, where they apply. To be considered, you must apply for a specific position for which Continental has a current posted job opening. Qualifying applications will be considered only for the specific opening(s) to which you apply. If you would like to be considered for additional or future job openings, we encourage you to reapply for other opportunities as they become available. Further, Continental provides reasonable accommodations to qualified individuals with a disability. If you need assistance in the application process, please reply to Careers@conti-na.com or contact US Recruiting at 800-821-2727. This telephone line and email address are reserved solely for job seekers with disabilities requesting accessibility assistance or an accommodation in the job application process. Please do not call

about the status of your job application, if you do not require accessibility assistance or an accommodation. Messages left for other purposes, such as following up on an application or non-disability related technical issues, will not receive a call back.

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About us

Continental is a leading tire manufacturer and industry specialist. Founded in 1871, the company generated sales of €19.7 billion in 2025 and currently employs around 76,000 people in 54 countries and markets.

Tire solutions from the Tires group sector make mobility safer, smarter, and more sustainable. Its premium portfolio encompasses car, truck, bus, two-wheel, and specialty tires as well as smart solutions and services for fleets and tire retailers. Continental has been delivering top performance for more than 150 years and is one of the world’s largest tire manufacturers. In fiscal 2025, the Tires group sector generated sales of 13.8 billion euros. Continental's tire division currently employs around 53,000 people worldwide and has 19 production and 16 development sites.